

City of Detroit
Department of Public Works

Online Right of Way Permit Applications

Revised: 3/3/2022



City of Detroit Right of Way Permit Applications

1. Sign up
2. Sign in
3. Navigate to Right of Way Permit application

3/03/2022

4. Show primary location on the map to help visualize all RoW impacts to the City
 - a. From-To Street Segment
 - b. Alley Segment
 - c. Address
 - d. Point on map
5. (Interim) Describe other locations
6. Fill out form
7. Track applications
8. Allow others to track the application

Questions? Contact: RoWPermitSupport@detroitmi.gov



1. Sign Up

1. Open this link in a web browser: <https://detroitmi.viewpointcloud.com/>

2. Click Sign up:  City of Detroit Right of Way Management

3. Sign up using the secure portal:

Create a viewpoint ID

Register once, login to any **viewpoint** community.

For your security, your sign up is performed on our
Secure Portal

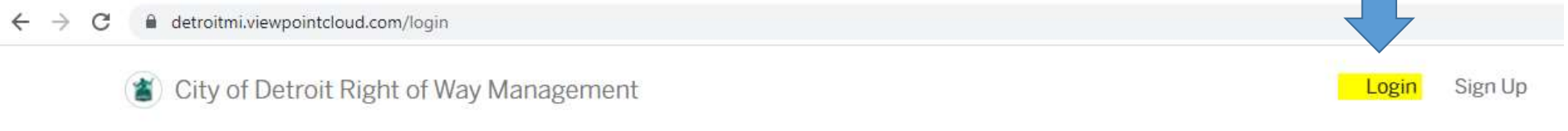
[Sign up using Secure Portal](#)



Login [Sign Up](#)

2. Sign In

1. Open this link in a web browser: <https://detroitmi.viewpointcloud.com/>
2. Click Login



3. Login using the secure portal:



Login with your viewpoint ID

Use your **viewpoint** ID to login to City of Detroit Right of Way Management

For your security, your sign up is performed on our Secure Portal

Login using Secure Portal



3. Navigate to Right of Way Permit Application

One-click Method:

- Start typing, then select “Right of way” from search box



Scroll Around Method:

- Click “Explore” at the bottom of the page



- Then select Right of Way Permit

Now Apply Online:

Department of Public Works / Right of Way Permit

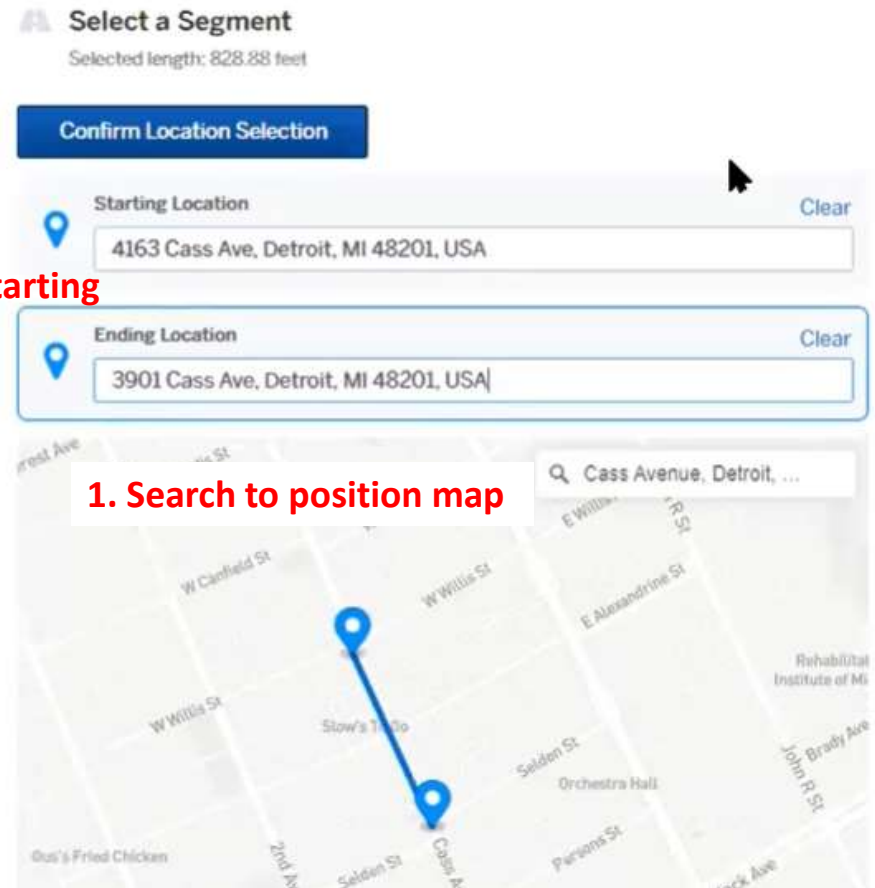
Apply Online

4a. Map Primary Location – Street Segment

1. Use search box to position map location
2. Click on map to select starting and ending locations.
3. Confirm

3. Confirm

2. Click on map to select starting and ending locations.

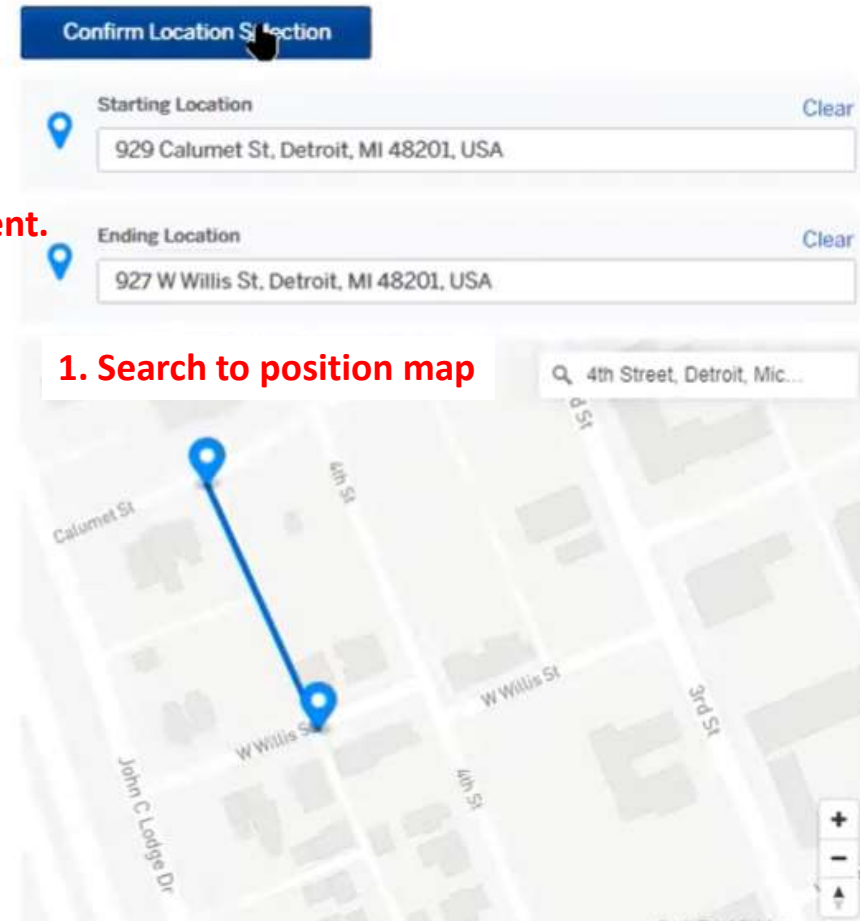


1. Search to position map

4b. Map Primary Location – Alley Segment

1. Use search box to position map location
2. Click on map to select starting and ending locations of alley segment. Don't worry that the text boxes will show a nearby street address. Just make sure that the alley location is mapped in the right place.
3. Confirm

3. Confirm
2. Click on map to select alley segment.



4c. Map Primary Location – Address

1. Add the same address to the starting and ending locations search box to position map location
2. Confirm

2. Confirm

1. Add the same address to starting and ending locations.

Select a Segment

Please select a starting point and ending point. If all work is to be performed at the same address please type the same address in or double click the map.

Confirm Location Selection

Start Location Clear

4145 Cass Ave, Detroit, MI 48201, USA

Ending Location Clear

4145 Cass Ave, Detroit, MI 48201, USA



4d. Map Primary Location – Point on map

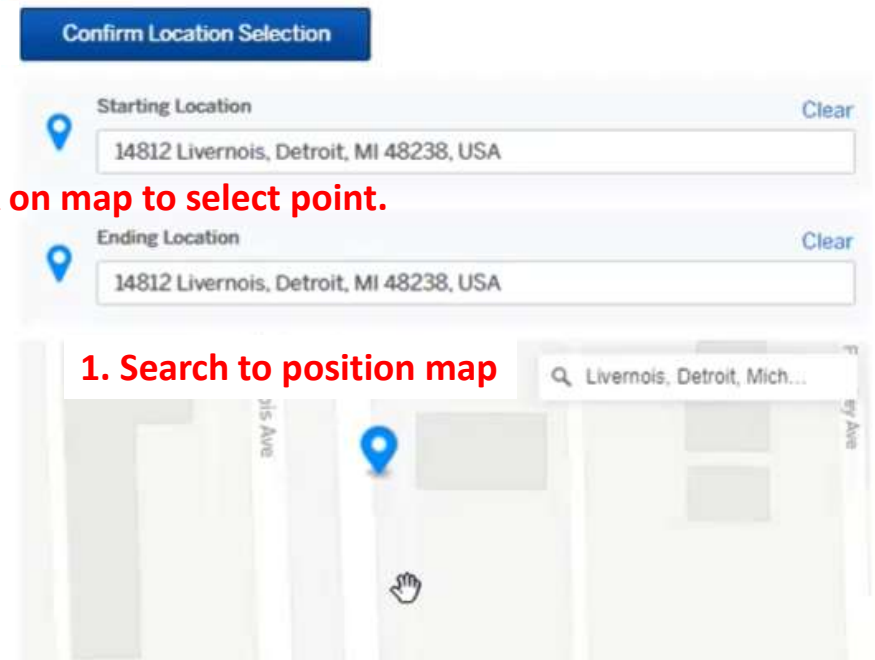
1. Use search box to position map location
2. Double-click on map to select point. Don't worry that the text boxes show a nearby street address. Just make sure that the point is in the right location on the map.
3. Confirm

3. Confirm

Confirm Location Selection

2. Double-click on map to select point.

1. Search to position map



5. Describe Other Locations (Interim)

Step 2 of 8

[Save Draft and Exit](#)

Work will primarily be performed on _____ Street

If multiple streets please list all street names

Street Name(s) 

Multiple location specification will soon be available. In the meantime, enter names of all streets and locations that will be impacted by this permit. Don't worry that search results yield "not found" when you enter multiple locations.

6. Fill out form:

Have a project #?

Step 1 of 11 -

[Save Draft and Exit](#)

Right of Way Permit

Confirm your contact information

Ensure your contact information is up-to-date so that we can get in touch with you if needed.

First Name

RLL

Last Name

Public

Email address

rllockhart@gmail.com

Phone Number

313 555 1212

Address 1

1 woodward

Address 2 (Optional)

City

detroit

State

mi

ZIP/Postal Code

48201

[Next >](#)

7. Track Applications and Permits

- Click My Account

 City of Detroit Right of Way Management

My Account

 RLL ▾

- Track applications and permits

 Dashboard

 Messages

 Profile

Your Records

 Applications

 Projects

 Permits & Docs

 Payments

 Inspections



RLL Public

rllockhart@gmail.com

Applications

	Right of Way Permit	Draft
	Right of Way Permit	Draft
	Right of Way Permit	Draft
View All		

8. Allow Others to Track Application

- After the application is complete, add other team members responsible for this application:

The screenshot shows the City of OpenGov interface for a Building Permit B-65. On the left, a sidebar lists 'Your Submission', 'Attachments', and 'Guests (0)'. The 'Guests (0)' link is circled in red, with a red arrow pointing to the 'Guest's Email' input field in the main content area. The main content area has a header 'Guests' and a description: 'Other users that have the ability to add attachments, request inspections, and pay fees on this record.' Below this is a form with a text input field labeled 'Guest's Email' containing the placeholder text 'Enter guest's email here...' and a blue 'Grant Access' button. At the bottom of the main content area, it says 'No guests with access to this record yet'. The top navigation bar includes 'City of OpenGov', 'My Account', 'Search', and an 'Open' button.

Questions?

Contact: RoWPermitSupport@detroitmi.gov



Thank you!

