



October 22, 2025

Department of Public Works
Maps and Records Bureau

Paradise Valley Cultural and Entertainment District Conservancy
1427 Randolph St, Suite 310
Detroit, MI 48226
Contact: Angela Rogensues
773-499-9935
admin@paradisevalleydetroit.org

To Whom it May Concern,

I am writing on behalf of the Paradise Valley Cultural and Entertainment District Conservancy to formally request approval for an encroachment at the alley located between Gratiot Ave, Broadway St, East Grand River Ave, and Centre and Randolph St (the "Alley").

The Conservancy will be renovating the entirety of the Alley into an activated alleyway while maintaining access for service vehicles and following required clearances. Renovations will include removal of existing pavements, repairing & replacing damaged utility structure, new fencing, power, lighting, fixed and removable bollards, furniture, landscaping, planter boxes, and repaving the Alley. These activities will be performed in compliance with the Right of Way Permit ENG-25-1103 and Building Permit BLD2025-02747 that were submitted for approval on October 20, 2025.

Paving and demolition will cover the full length of the Alley, which spans 20'-0" wide and expands to 25'-0" wide for the final 40'-0" near Gratiot Ave. Furniture (benches, planters, and trash receptacles) will occupy no more than 2'-0" from the abutting buildings and fences and poles will be no taller than 8'-0" and 18'-0" above finished grade, respectively. Overhead lighting will be placed 18'-0" above finished grade throughout the Alley. Please see the attached plans for Alley improvements.

We are formally submitting this encroachment request for the Alley, seeking the necessary approvals and documentation to ensure compliance with all relevant regulations and requirements. We appreciate your attention to this matter and look forward to a prompt and favorable response. Should you require any additional information or documentation, please do not hesitate to contact us at your earliest convenience. Thank you for your cooperation and assistance in this regard.

Sincerely,
Angela Rogensues
773-499-9935
admin@paradisevalleydetroit.org