



**Letter of Transmittal**

<b>Date:</b>
<b>Petition Map:</b>

**Type of Petition**

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> Outright Vacation      | <input type="checkbox"/> Dedication   | <input type="checkbox"/> Berm Use          |
| <input type="checkbox"/> Conversion to Easement | <input type="checkbox"/> Encroachment | <input type="checkbox"/> Temporary Closing |

**Review Status**

The above petition has been received and reviewed by this office. Please see below for the review status as marked.

- |  |  |
|--|--|
| <input type="checkbox"/> Approved Subject to Attached Provisions | <input type="checkbox"/> Revise and Resubmit |
| <input type="checkbox"/> Not Approved                            |  |

**Additional Comments (if applicable):**

Attached is the DWSD provision related to the petition.

	Name	Title	Signature	Date
Reviewed by:			<i>Mohammad Siddique</i>	
Approved by:			<i>Mohammad Siddique</i> For Syed Ali	

## PROVISIONS FOR ENCROACHMENT

1. By approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right of way, and at all time, DWSD, its agents or employees, shall have the right to enter upon the right of way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing, or inspection by DWSD shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right of way shall be borne by DWSD.
2. All construction performed under this petition shall not be commenced until after five (5) days written notice to DWSD. Seventy-two (72) hour notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system.
3. Construction under this petition is subject to inspection and approval by DWSD. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner.
4. DWSD prohibits the use of heavy construction equipment or the storage of building material directly over or near DWSD facilities. DWSD also prohibits the use of cranes and balls or hydraulic rams for pavement removal where DWSD facilities are involved. If the water main or sewer facilities are broken or damaged as a result of any action on the part of the contractor, the contractor shall be liable for all costs incidental to the repair of such broken or damaged water main or sewer facilities. If DWSD facilities located within the street shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities.
5. The petitioner shall hold DWSD harmless for any damage to the encroaching device constructed or installed under this petition, which may be caused by the failure of DWSD's facilities.
6. If at any time in the future the petitioner shall request removal and / or relocation of DWSD's facilities in the street being encroached upon, the petitioner agrees to pay all costs for such removal and/or relocation.
7. Prior to construction, Easement Encroachment Permit (EEP) should be obtained and the insurance required by the EEP should not expire until after completion of the construction.
8. For any proposed work that involves DWSD water mains and/or sewers, an approval and a permit is required from DWSD before commencement of work.
9. It is DWSD's requirement that any proposed utility crossing DWSD water mains and/or sewers perpendicularly must maintain a minimum of 18 inches vertical clearance. Any proposed utility running adjacent to DWSD water mains and/or sewers must maintain a minimum of 10 feet lateral clearance including any conduit and/or manholes walls. No utility is allowed to run along the top of the water main or/or sewer.
10. It is DWSD's requirement that no encroachment has a vertical clearance of less than 16 feet from the ground surface over DWSD water mains and/or sewers.

## Letter of Intent

Please accept this Letter of intent from Arab American and Chaldean Council "ACC" dba America's Community Council requesting an encroachment permit approval to simply remove and replace the 10 awnings in the same exact locations with the same exact dimensions as laid out in our site plan for our building at 62 W. Seven Mile Road in order to continue to do our part in beautifying the community and maintaining the upkeep of our facilities.

My contact information is as follows:

John D. Daoud  
Property Manager  
ACC  
363 W. Big Beaver Rd, Ste 300  
Troy, MI 48084  
248-559-1990  
248-828-5648  
[john@myacc.org](mailto:john@myacc.org)

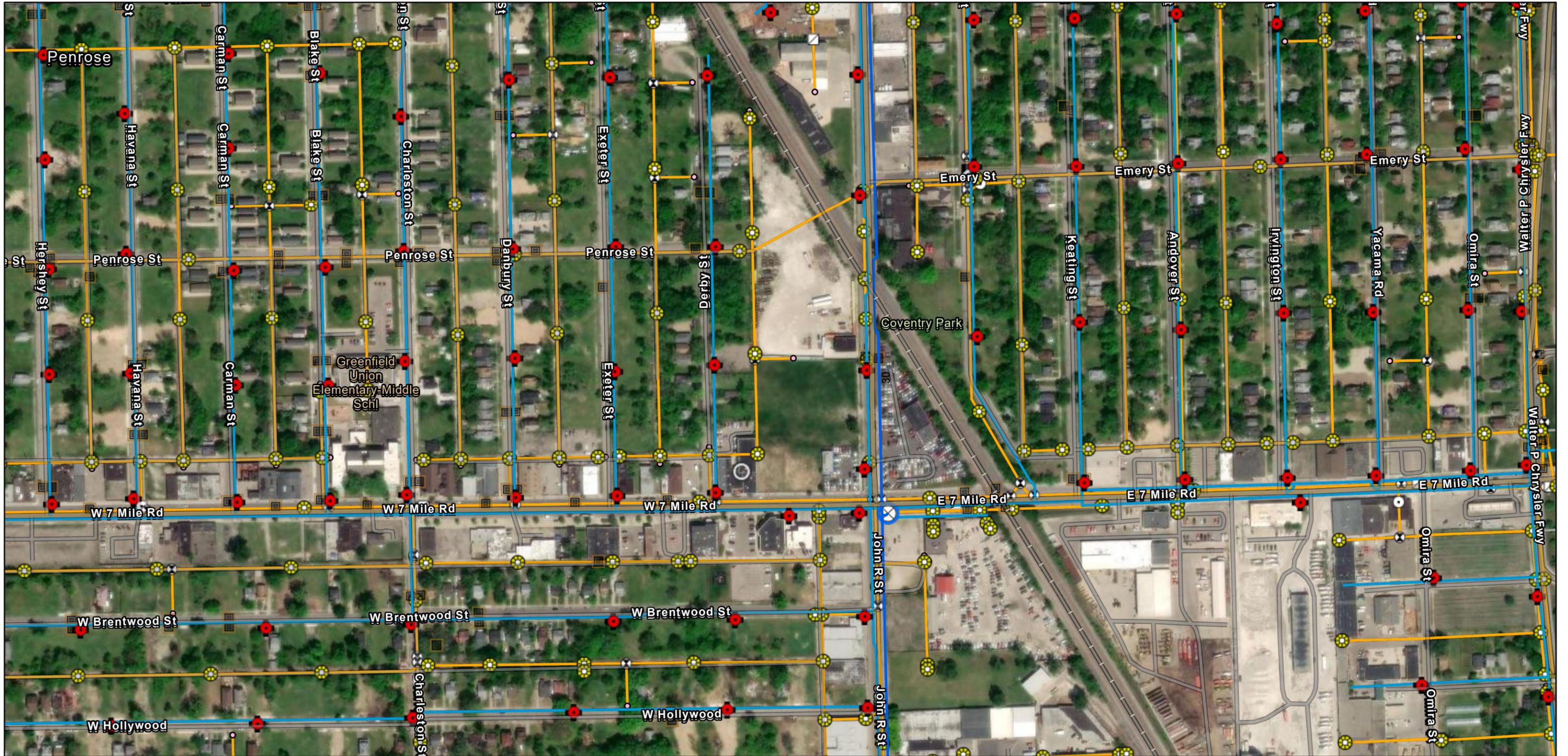
Please let me know if you have require any additional information.

Sincerely,



John D. Daoud  
Property Manager

# 62 W. 7 Mile Road



11/14/2025

Transmission System Mains - GLWA

Active Water Main

Transmission System Valves - GLWA



Distribution System Hydrant

Distribution System Main

Active

Wastewater Catch Basin

Wastewater Manhole

Wastewater Fitting

Bend/Slope Change

Blind Connection

Bulkhead/Cap

Material/Size Change

Crown/Main Point

Wastewater GravityMain

Active

Abandoned/Inactive/Retired

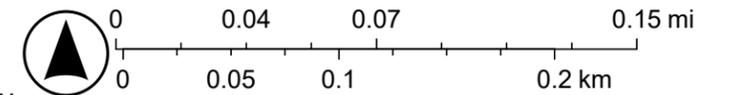
World Imagery

Low Resolution 15m Imagery

High Resolution 60cm Imagery

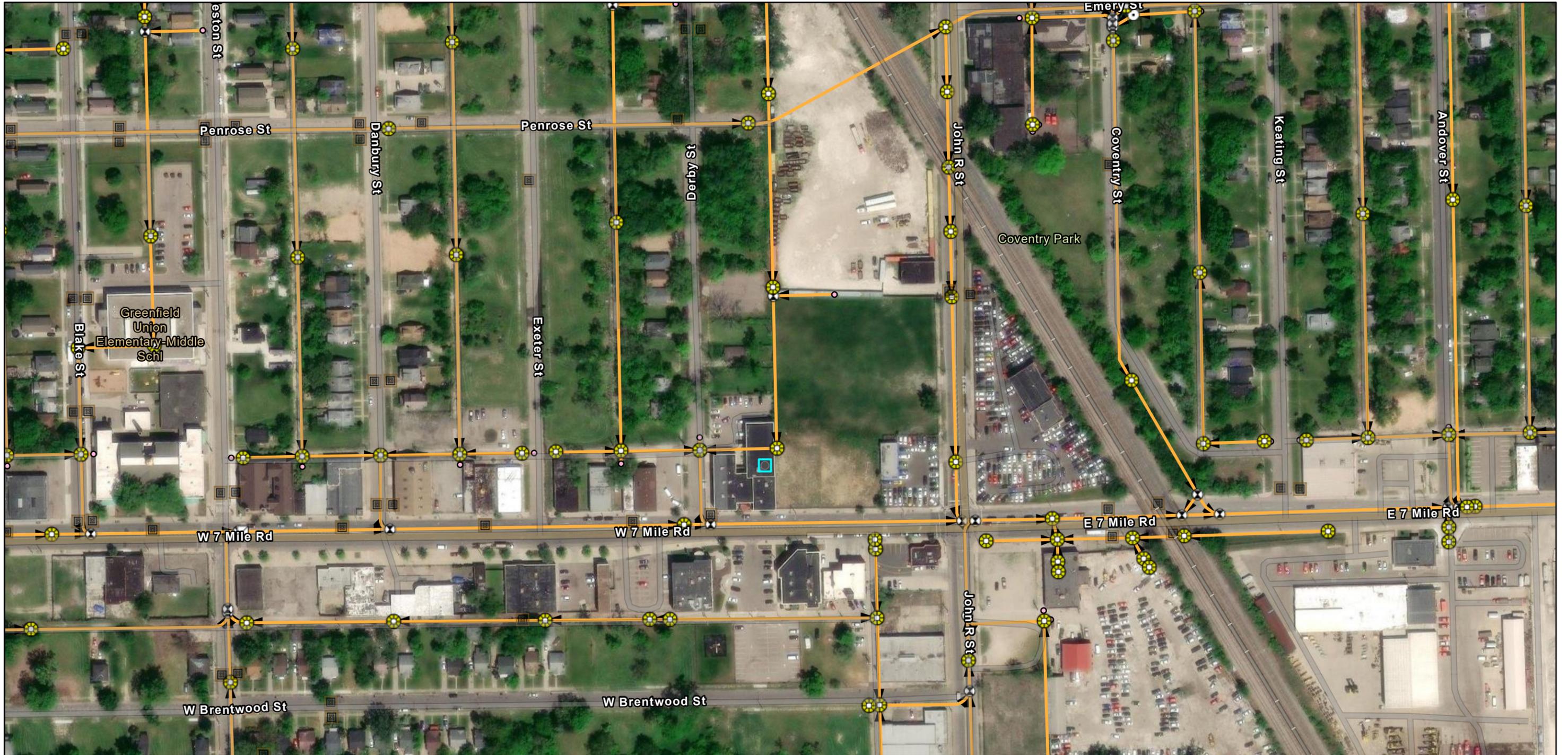
High Resolution 30cm Imagery

Citations



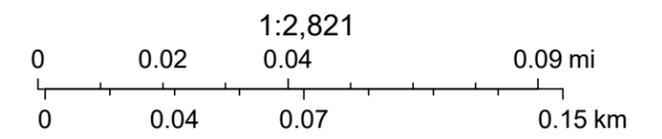
Vantor, DWSD, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

# 62 W. 7 Mile Road



11/14/2025, 4:28:14 PM

- |                                  |  |                                       |
|----------------------------------|--|---------------------------------------|
|                                  |  | <b>Wastewater Gravity Main (DWSD)</b> |
|                                  |  | Active                                |
| <b>Wastewater Fitting (DWSD)</b> |  | DWSD Wastewater Flow Direction        |
|                                  |  |                                       |



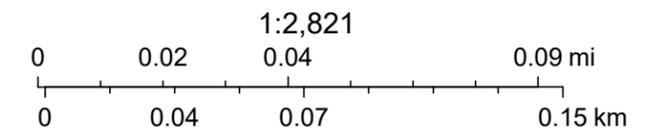
Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

# 62 W. 7 Mile Road

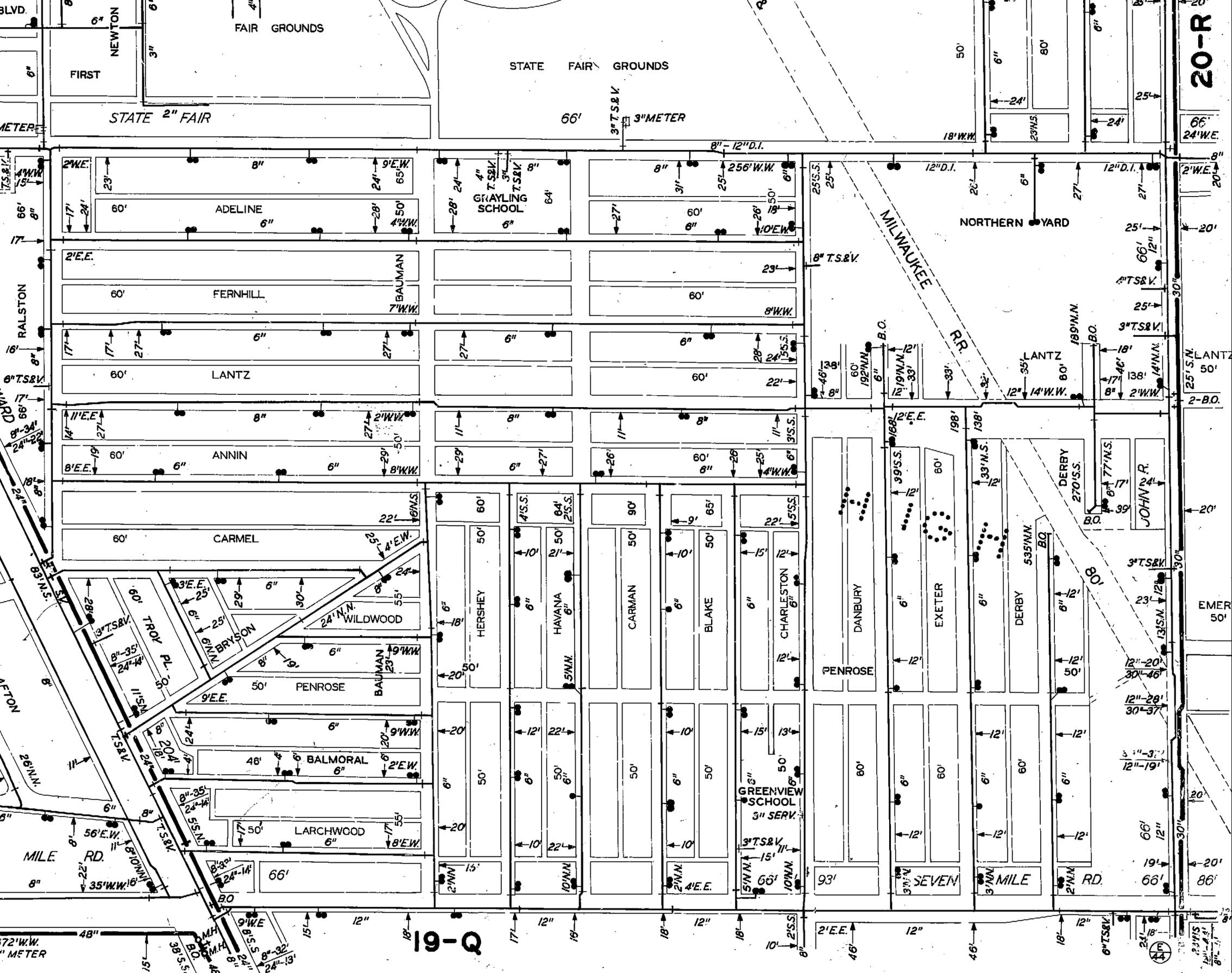


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- |                                     |                                   |                             |                                  |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|
| Transmission System Fittings (GLWA) | Transmission System Valves (GLWA) | Distribution System Hydrant | Hydrant                          |
| Horizontal Bend                     | Gate                              | DWSD                        | Distribution System Main         |
| Tee                                 | Transmission System Mains (GLWA)  | Distribution System Valve   | Active                           |
|                                     | Active Water Main                 | Gate                        | Distribution System Service Line |
|                                     |                                   | TSV                         |                                  |



Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



FAIR GROUNDS

STATE FAIR GROUNDS

FIRST

STATE 2" FAIR

66'

3" T.S.&V

3" METER

8" - 12" D.I.

18" W.W.

20-R

66'

24" W.E.

ADELINE

GRAYLING SCHOOL

NORTHERN YARD

FERNHILL

LANTZ

ANNIN

CARMEL

HERSHEY

HAVANA

CARMAN

BLAKE

CHARLESTON

PENROSE

DANBURY

EXETER

DERBY

DERBY

JOHN R.

TROY

BRYSON

WILDWOOD

PENROSE

BALMORAL

LARCHWOOD

GREENVIEW SCHOOL

3" SERV.

SEVEN

MILE RD.

19-Q

EMER 50'

86'

72' W.W. " METER

38' S.S.

15'

12"

18"

17'

12"

16'

17'

12"

18"

12"

18"

12"

18"

10' 2" S.S.

2' E.E.

46'

12"

46'

12"

46'

12"

18"

12"

18"

6" T.S.&V

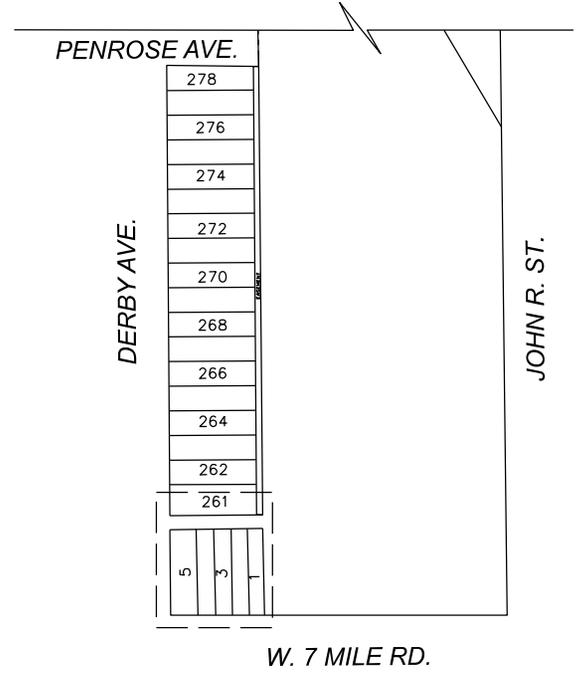
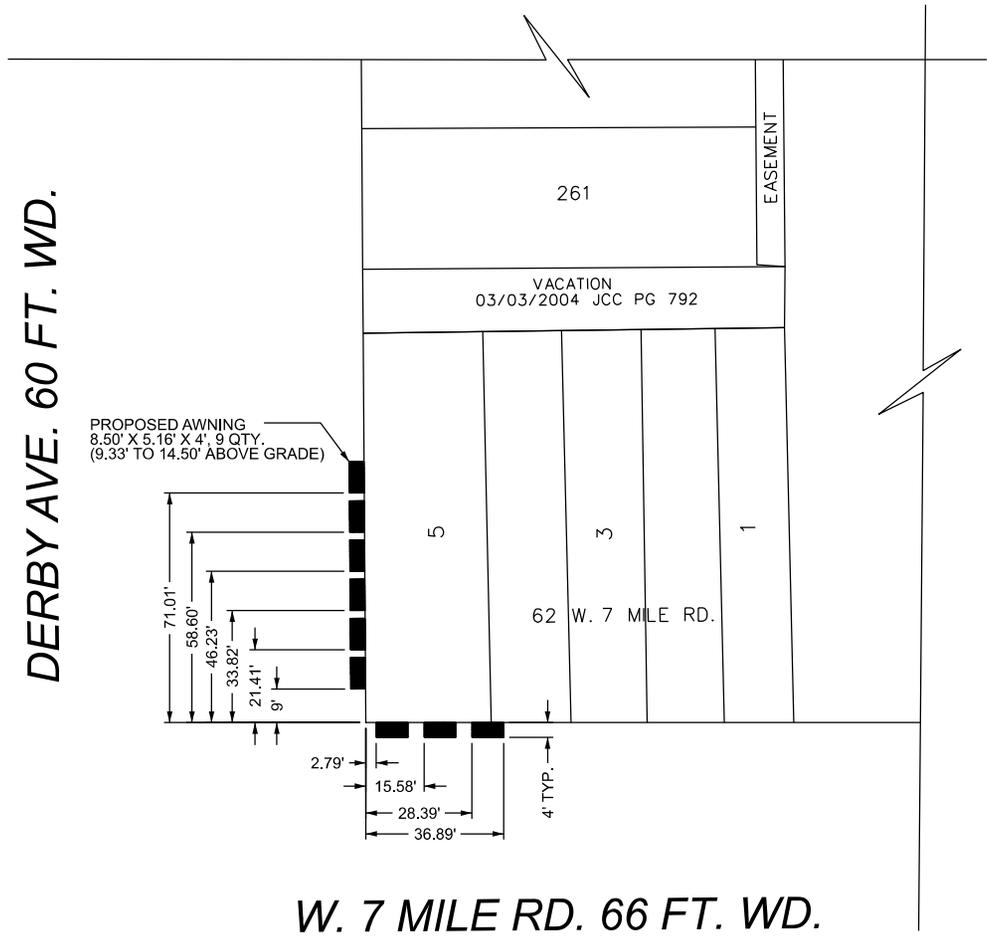
24'

18'

30'

30'





- REQUEST ENCROACHMENT (FOR NEW AWNING)

(FOR OFFICE USE ONLY)

CARTO 37 D

<b>DRAWN BY</b>	AP
<b>DATE</b>	10/13/2025
<b>CHECKED</b>	LC/TS
<b>APPROVED</b>	GE

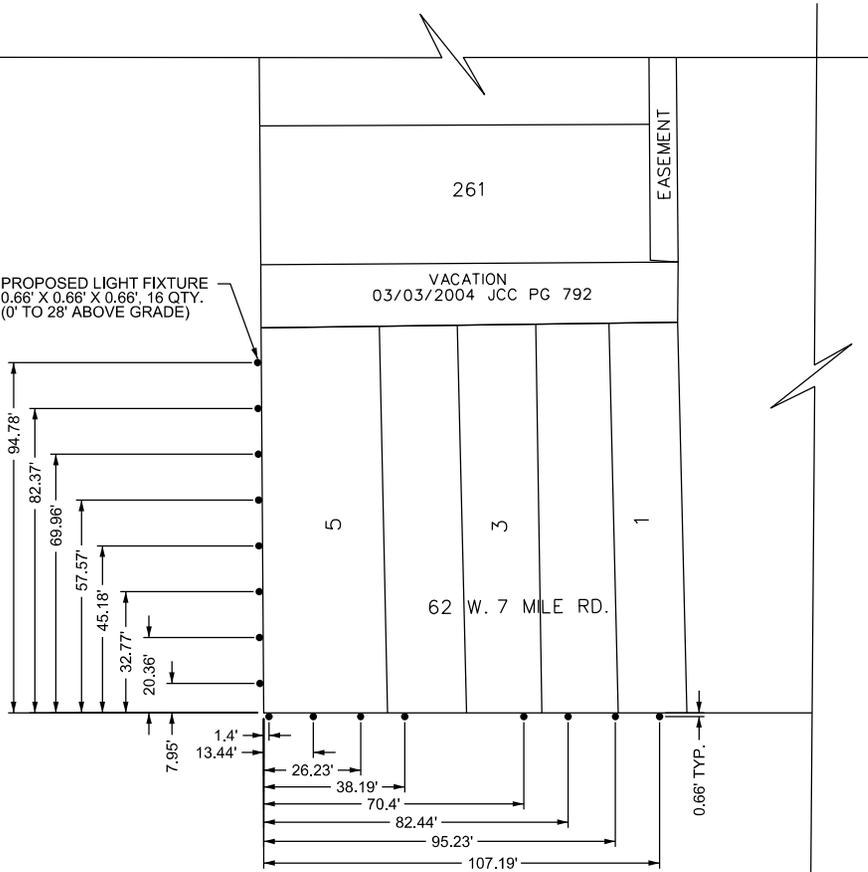
**REQUEST ENCROACHMENT  
INTO W. 7 MILE RD. AND DERBY AVE.  
AT 62 W. 7 MILE RD.**

<b>CITY OF DETROIT CITY ENGINEERING DIVISION MAPS &amp; RECORDS BUREAU</b>	
<b>JOB NO.</b>	25-82
<b>DRWG. NO.</b>	01

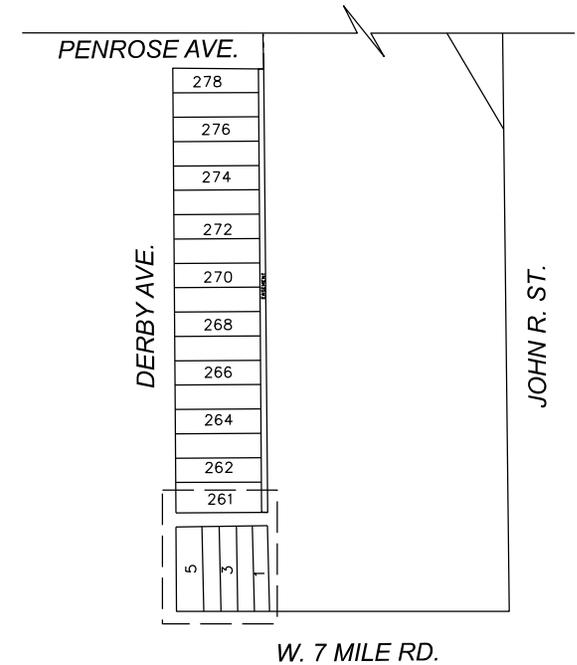


DERBY AVE. 60 FT. WD.

PROPOSED LIGHT FIXTURE  
0.66' X 0.66' X 0.66', 16 QTY.  
(0' TO 28' ABOVE GRADE)



W. 7 MILE RD. 66 FT. WD.



● - REQUEST ENCROACHMENT  
(FOR LIGHT FIXTURE)

(FOR OFFICE USE ONLY)

CARTO 37 D

<b>DRAWN BY</b>	AP
<b>DATE</b>	10/13/2025
<b>CHECKED</b>	LC/TS
<b>APPROVED</b>	GE

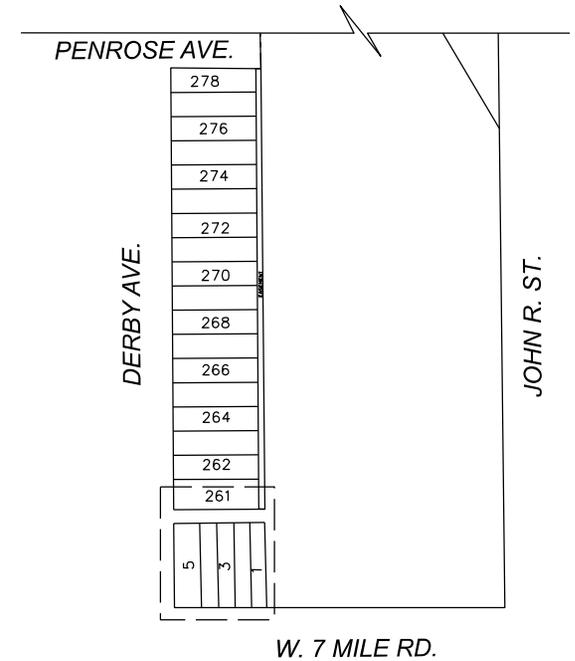
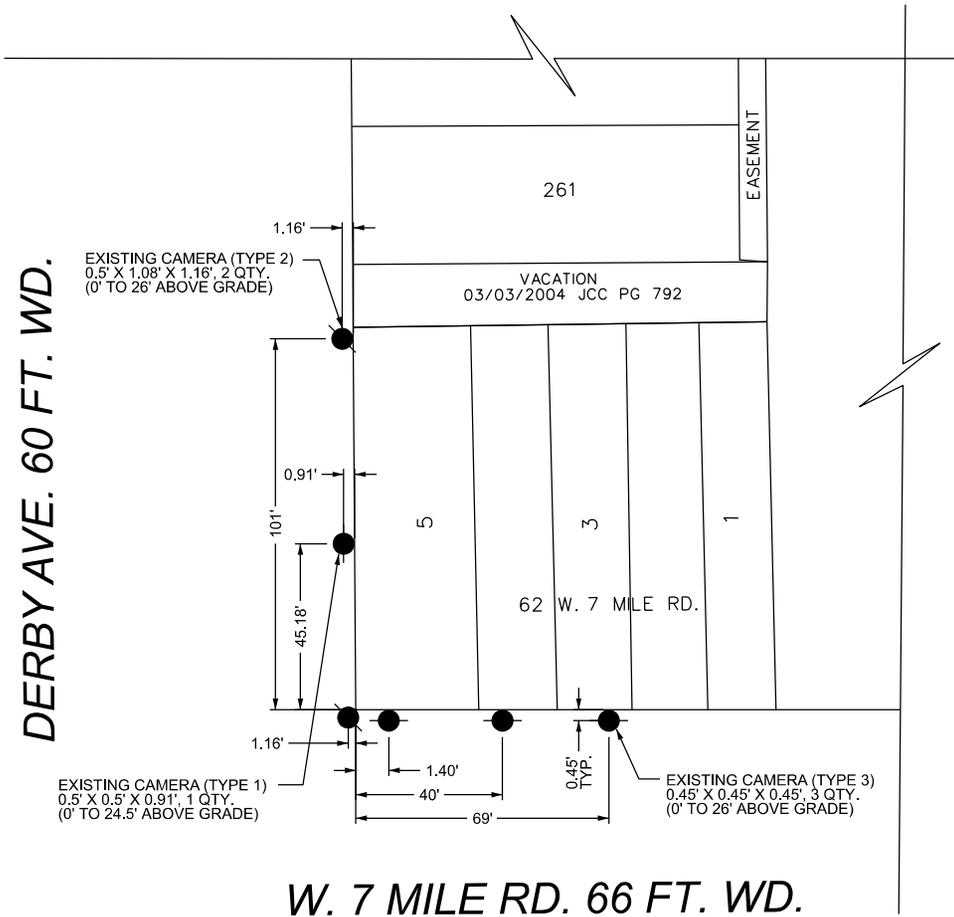
**REQUEST ENCROACHMENT  
INTO W. 7 MILE RD. AND DERBY AVE.  
AT 62 W. 7 MILE RD.**

**CITY OF DETROIT  
CITY ENGINEERING DIVISION  
MAPS & RECORDS BUREAU**

**JOB NO. 25-82**

**DRWG. NO. 02**

MAP-25-82



● - REQUEST ENCROACHMENT  
(FOR SECURITY CAMERA)

(FOR OFFICE USE ONLY)

CARTO 37 D

DRAWN BY	AP
DATE	10/13/2025
CHECKED	LC/TS
APPROVED	GE

**REQUEST ENCROACHMENT  
INTO W. 7 MILE RD. AND DERBY AVE.  
AT 62 W. 7 MILE RD.**

**CITY OF DETROIT  
CITY ENGINEERING DIVISION  
MAPS & RECORDS BUREAU**

**JOB NO. 25-82**

**DRWG. NO. 03**

**WEST ELEVATION**

- Lights:  
28' to grade  
8" w x 8" h x 8" projection from wall



Light Fixtures: 8" (+/-) projection from wall

- Awnings:  
14'6" from top of awnings to grade  
9'4" from bottom of awnings to grade  
48" projection from wall

- Camera (type 1)  
24'6" from bottom of camera to grade  
6" w x 6" h x 11" projection from wall

- Camera (type 2)  
26' from bottom of camera to grade  
6" w x 13" h x 14" projection from wall



Camera (Type 1): 11" projection from wall  
24'6" (+/-) from bottom of camera to grade



Camera (Type 2): 14" projection from wall  
26' (+/-) from bottom of camera to grade

**SOUTH ELEVATION**

- Lights:  
28' to grade  
8" w x 8" h x 8" projection from wall



- Awnings:  
14'6" from top of awnings to grade  
9'4" from bottom of awnings to grade. 48" projection from wall

- Camera (type 3)  
26' from bottom of camera to grade  
5.5" w x 5.5" h x 5.5" projection from wall



**EAST ELEVATION**



EXISTING WALL SIGN  
1.5" projection (+/-)

EXISTING Six (6) AWNINGS  
48" projection

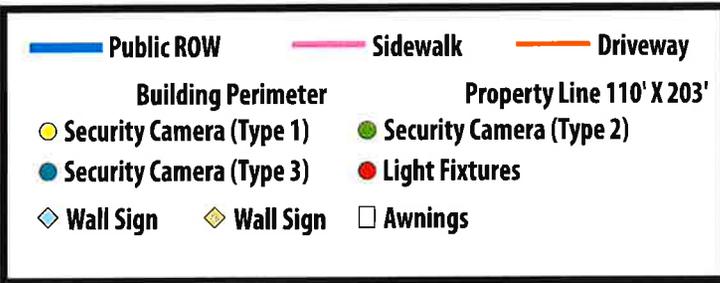
EXISTING WALL SIGN  
2" projection (+/-)

EXISTING SECURITY CAMERA  
Type 1 - 11" projection

EXISTING SECURITY CAMERAS  
Type 2 - 14" projection

EXISTING SECURITY CAMERAS  
Type 3 - 5" projection

EXISTING Three (3) AWNINGS  
48" projection



**SITE MAP**

Lead #: P21005709 Job #: \_\_

PROJECT: Dr. Haifa Fakhouri Youth Center

FILE: Dr. Haifa Fakhouri Youth Center-CL 4

SITE ADDRESS: 62 W Seven Mile Rd  
Detroit, MI 48203

LEAD: SM LAYOUT: KP DATE: 8-25-25

REVISION:  
—

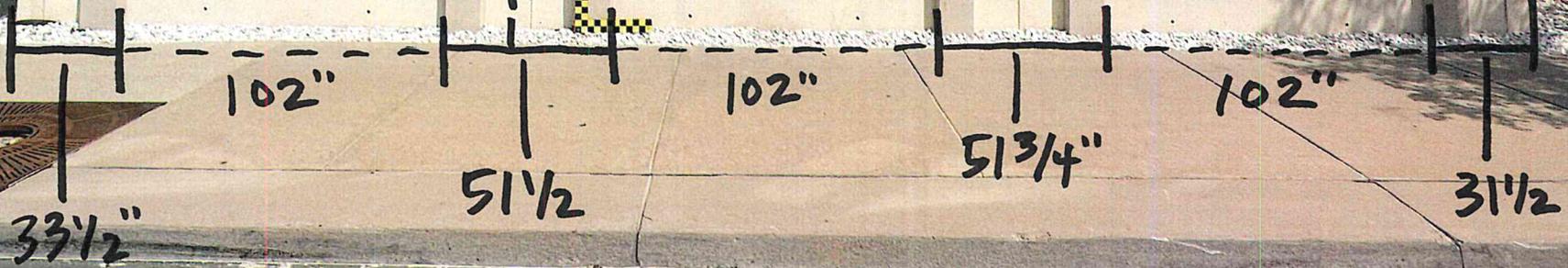
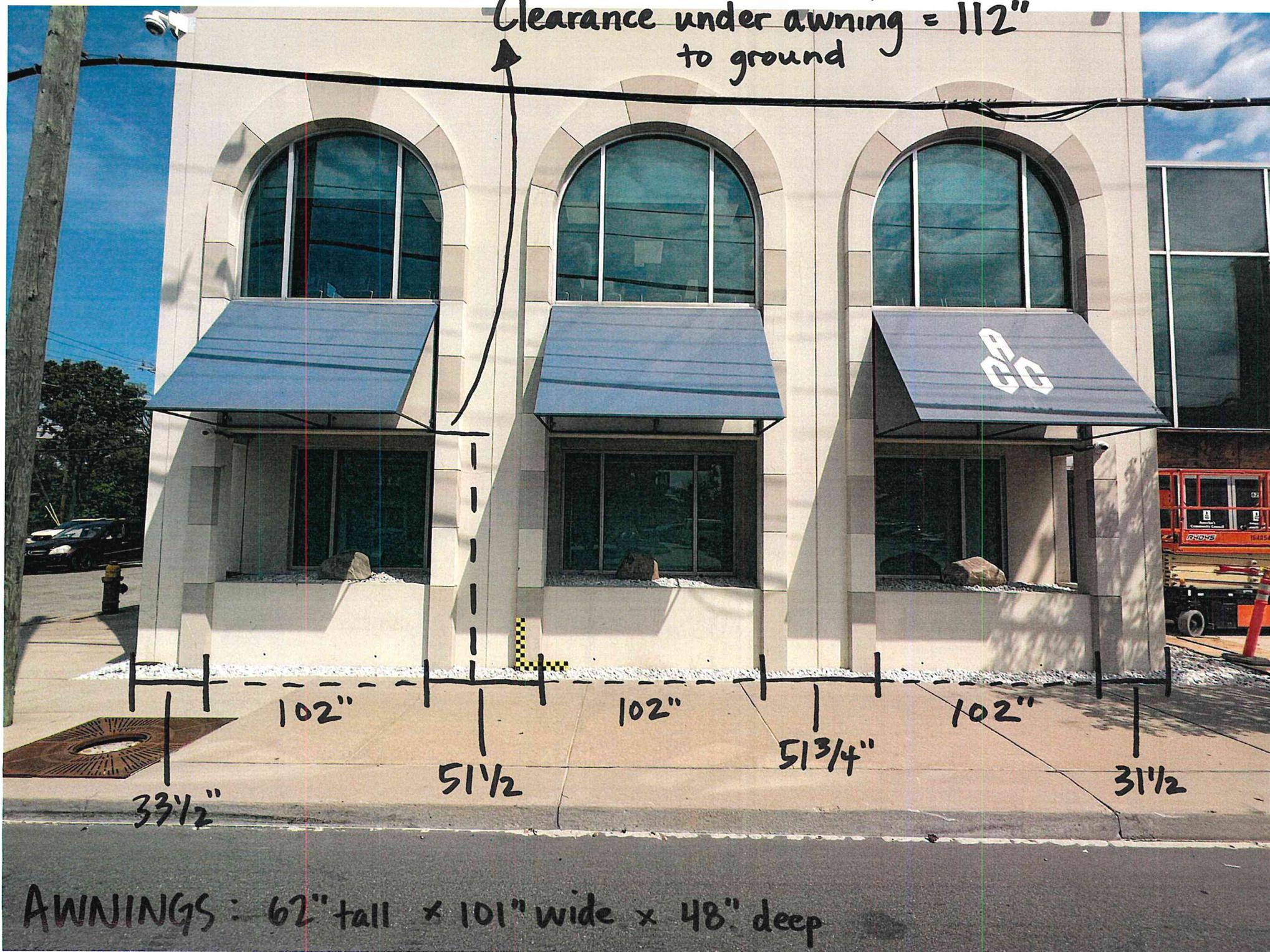
4 Location of proposed sign to be installed.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

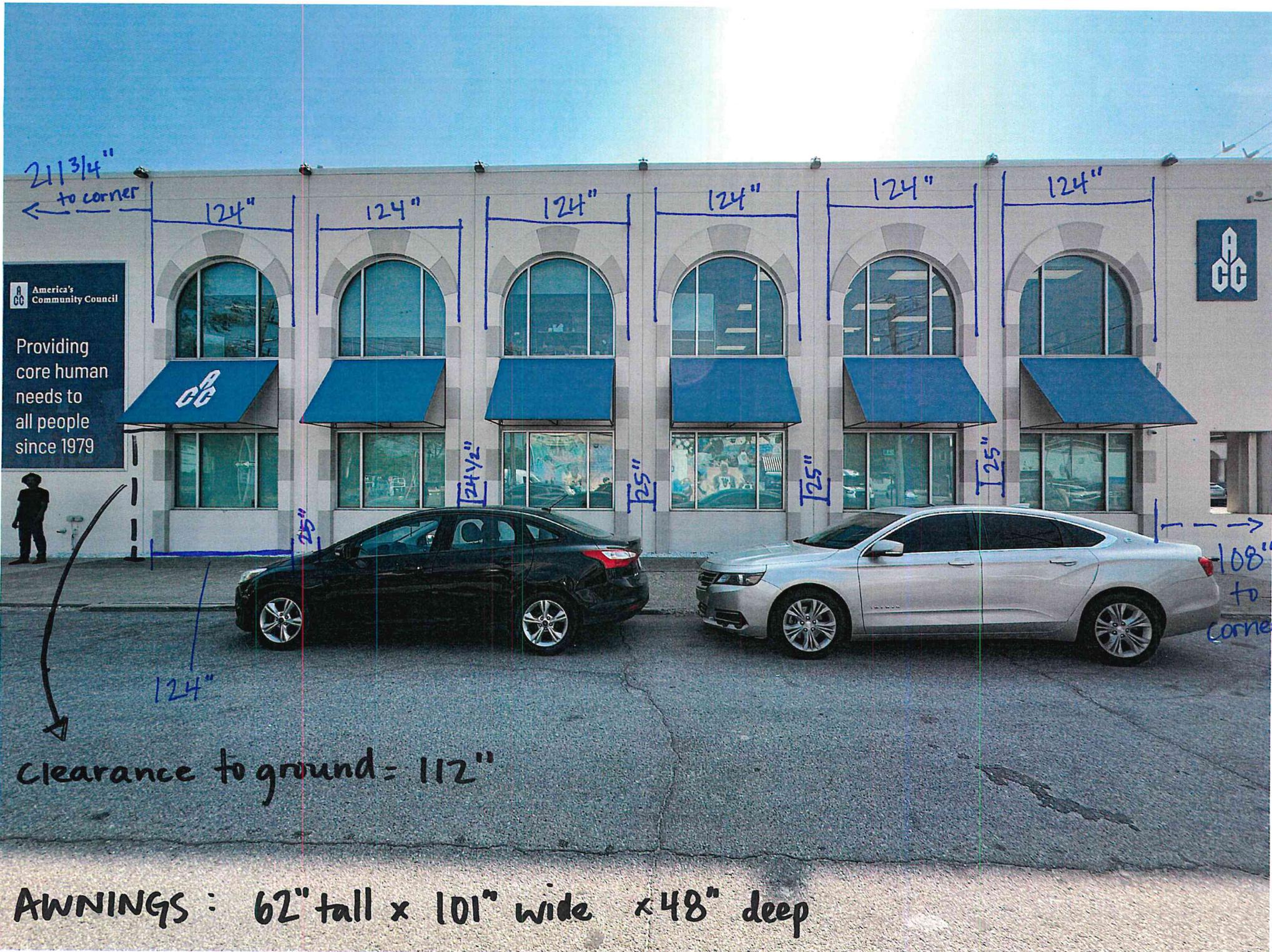
PERMIT: \_\_\_\_\_

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Clearance under awning = 112"  
to ground



AWNINGS : 62" tall x 101" wide x 48" deep



211 3/4"  
to corner

124"

124"

124"

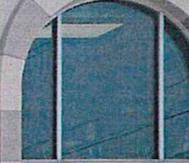
124"

124"

124"

CC America's  
Community Council

Providing  
core human  
needs to  
all people  
since 1979



24 1/2"

52"

52"

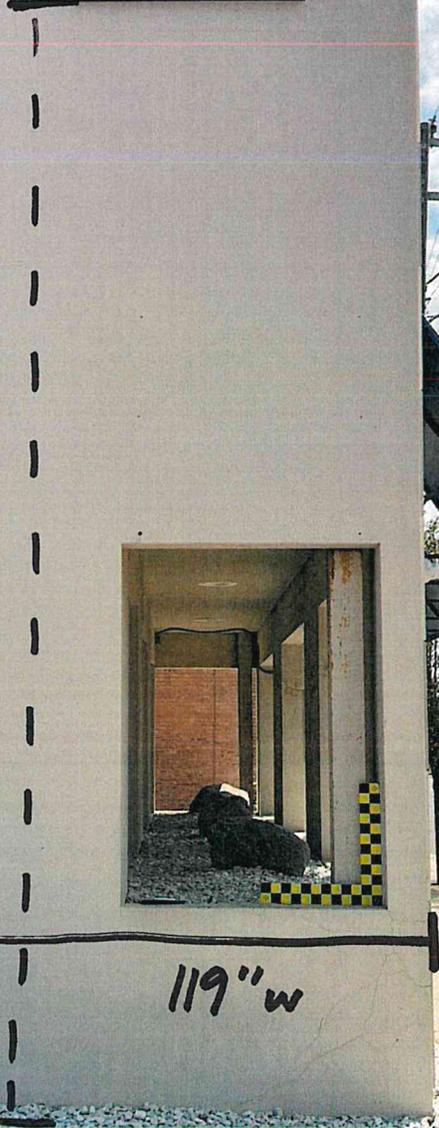
25"

124"

108"  
to  
corner

Clearance to ground = 112"

AWNINGS : 62" tall x 101" wide x 48" deep



119" w

BOTTOM OF WALL SIGN  
TO GROUND ≈ 18' 6"



120" w

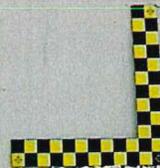


America's  
Community Council

Providing  
core human  
needs to  
all people  
since 1979

211 3/4" w

BOTTOM  
OF WALL  
SIGN TO  
GROUND  
= 75"



**SITE MAP**

**SOUTH ELEVATION**  
Existing Three (3) Awnings



**WEST ELEVATION**  
Existing Six (6) Awnings  
Two (2) Wall Signs



**EAST ELEVATION**



<b>Lead #:</b> P21004359-44834	
<b>PROJECT:</b> ACC Marketplace	
<b>FILE:</b> ACC-62 W 7 Mile SITE PLAN	
<b>SITE ADDRESS:</b> 62 W. 7 Mile Rd., Detroit, MI	
<b>LEAD:</b> SM	<b>REVISION:</b> DM 4-2-25 CG 8-11-25
<b>LAYOUT:</b> DM	
<b>Date:</b> 11-4-24	

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phillips SIGN & LIGHTING inc.

**PS&L**

Ph: 586.468.7110

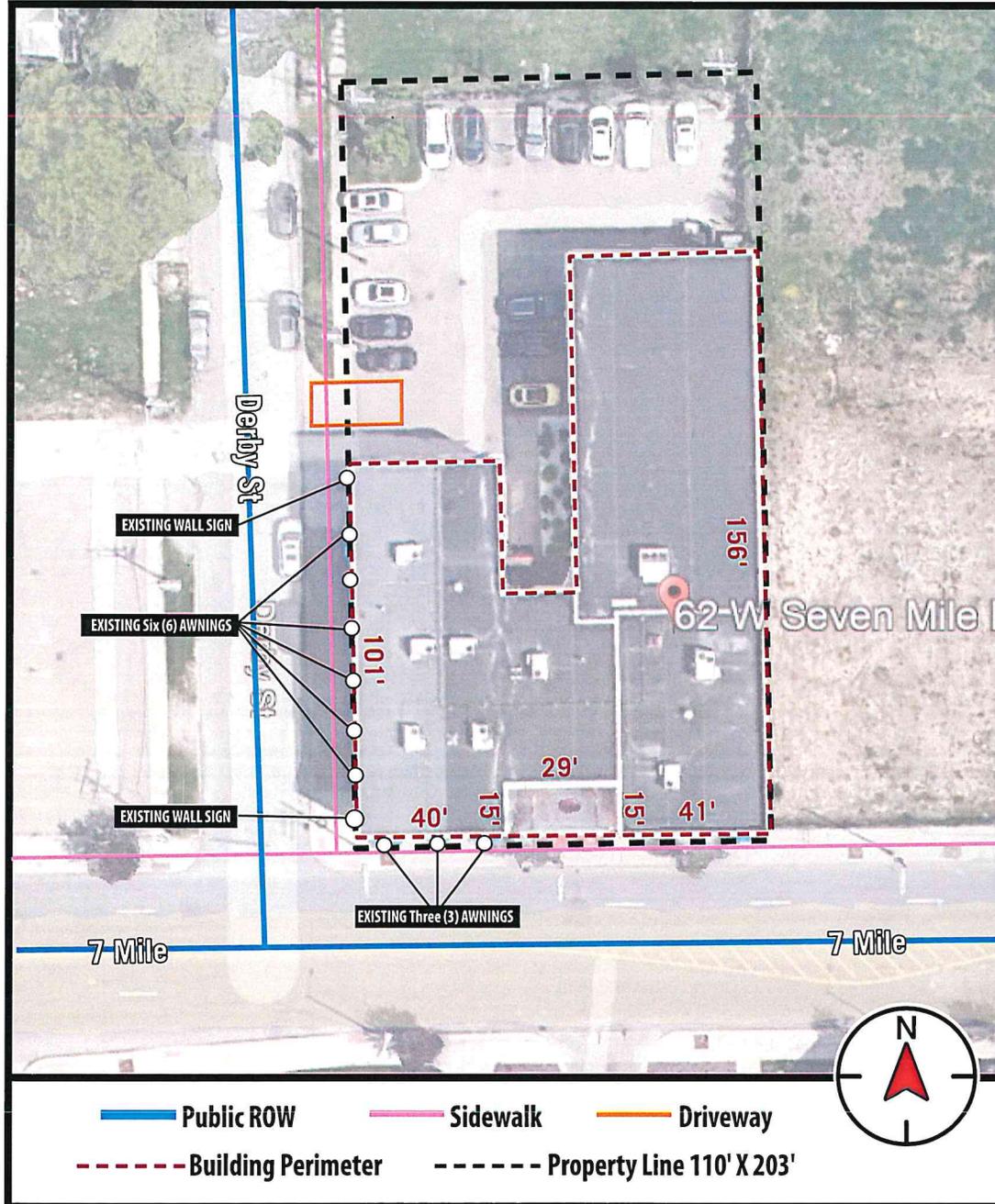
visit us at: **phillipssign.com**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Permit: CG 8-11-25

40920 Executive Drive  
Harrison Twp., MI  
48045-1363

62 W. 7 Mile Rd., Detroit, MI



**SITE MAP**

<b>Lead #:</b> P21004359-44834	
<b>PROJECT:</b> ACC Marketplace	
<b>FILE:</b> ACC-62 W 7 Mile SITE PLAN	
<b>SITE ADDRESS:</b> 62 W. 7 Mile Rd., Detroit, MI	
<b>LEAD:</b> SM	<b>REVISION:</b>
<b>LAYOUT:</b> DM	DM 4-2-25 CG 8-11-25
<b>Date:</b> 11-4-24	

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phillips **SIGN & LIGHTING** inc.

Ph: 586.468.7110

**phillips SIGN & LIGHTING INC.**

40920 Executive Drive, Harrison Township, MI 48045  
Phone: 586.468.7110 Fax: 586.468.7441 [www.phillipssign.com](http://www.phillipssign.com)

August 12, 2025

RE: 62 W. Seven Mile Rd  
America's Community Council

Encroachment

We have been instructed to apply for an encroachment permit to allow MAP-25-31 for 110 W. 7 Mile to install a 6 square foot projecting sign on the southeast building elevation to be processed.

Site maps will be uploaded in the application portal.

If anything else is needed, please contact myself or Janet at 586-468-7110.

Sincerely,



Steven M. Beauvais  
General Manager  
Phillips Sign & Lighting  
40920 Executive Drive  
Harrison Township, MI 48045

### WEST ELEVATION

**Awnings:**  
 14'6" from top of awnings to grade  
 9'4" from bottom of awnings to grade  
 48" projection from wall



Existing Large Wall Sign: 1.5" (+/-) sign depth  
 Existing Small Wall Sign: 2" (+/-) sign depth



Security Camera: 18" projection from wall  
 26' (+/-) from bottom of camera to grade

### SOUTH ELEVATION



**Awnings:**  
 14'6" from top of awnings to grade  
 9'4" from bottom of awnings to grade  
 48" projection from wall

### EAST ELEVATION



### SITE MAP

Lead #: P21005709    Job #: \_\_

PROJECT: Dr. Haifa Fakhouri Youth Center

FILE: Dr. Haifa Fakhouri Youth Center-CL 4

SITE ADDRESS: 62 W Seven Mile Rd  
 Detroit, MI 48203

LEAD: SM    LAYOUT: KP    DATE: 8-25-25

REVISION:  
 —

4 Location of proposed sign to be installed.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT: \_\_\_\_\_

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40920 Executive Drive, Harrison Twp., MI 48045

586.468.7110  
 phillipssign.com



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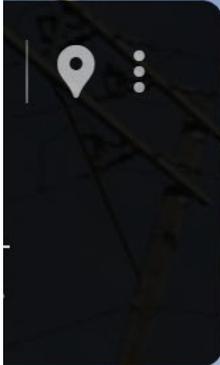
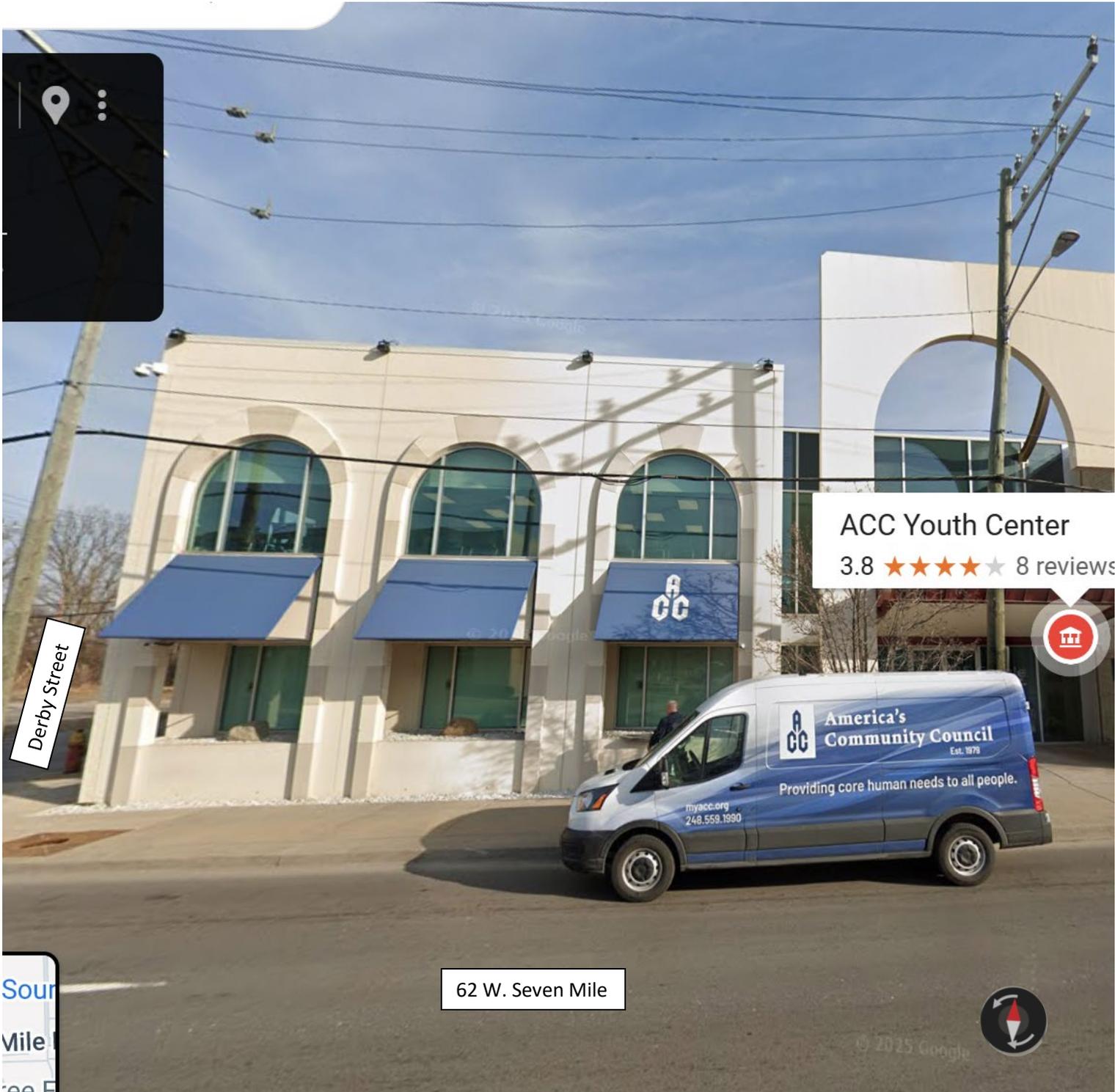


62 W. Seven Mile



Derby Street

Google



Derby Street

ACC Youth Center  
3.8 ★★★★★ 8 reviews



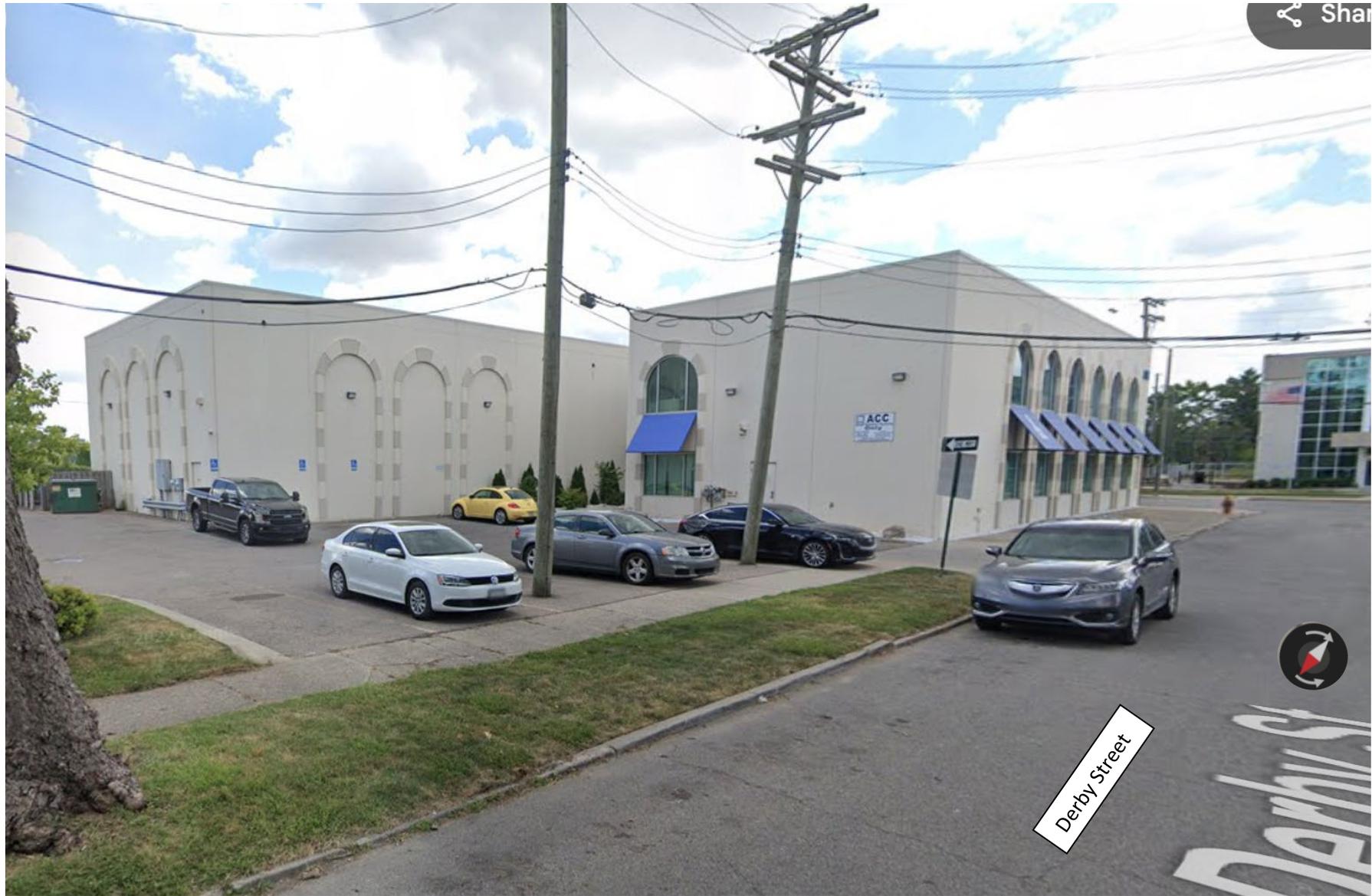
62 W. Seven Mile

Sour  
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ce F



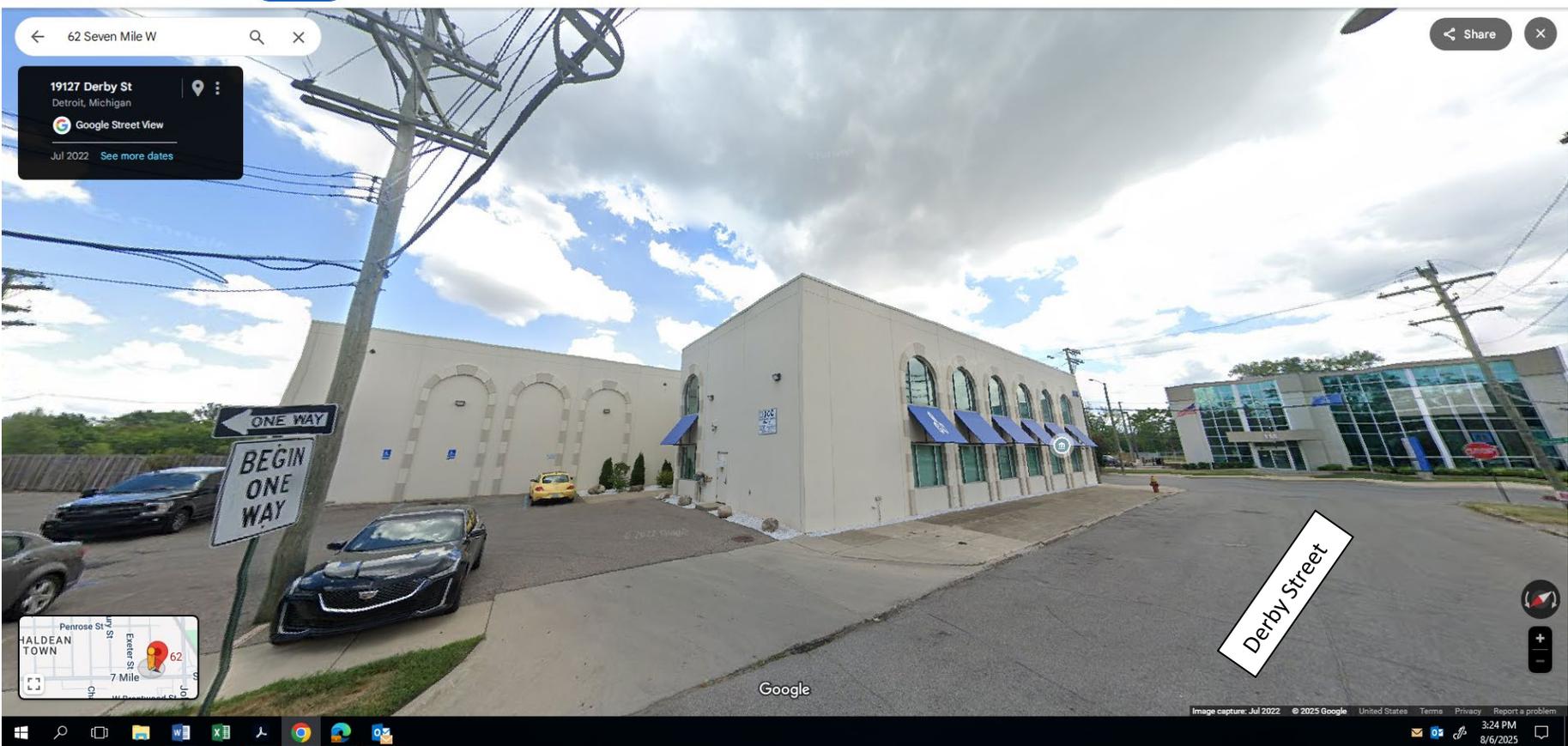
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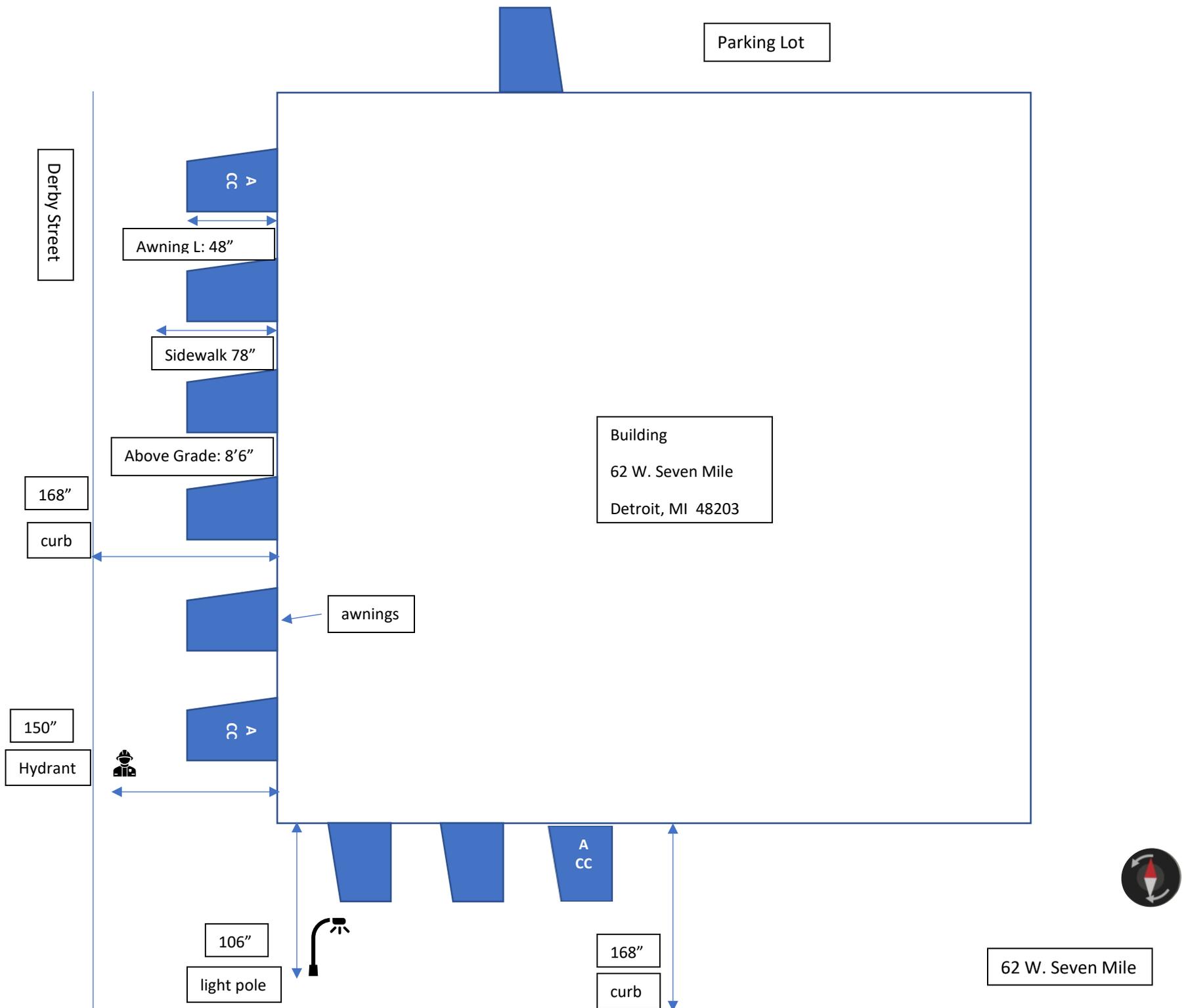
Share



Derby Street









City of Detroit  
Department of Public Works  
City Engineering Division

COLEMAN YOUNG MUNICIPAL CENTER  
2 Woodward Ave. Suite 601  
Detroit, Michigan 48226  
Phone: (313) 224-3949 TTY: 711  
www.detroitmi.gov

WRITTEN ACCEPTANCE OF THE TERMS AND CONDITIONS OF  
DETROIT CITY COUNCIL RESOLUTION  
PETITION NUMBER , ADOPTED

Arab American and Chaldean Council "ACC" dba America's Community Council, whose address is

62 W. Seven Mile, Detroit, MI 48203, (hereinafter referred to as the "Permittee") do hereby accept the terms and conditions of the City Council Resolution granting Petition Number , and agrees to comply with its requirements; and further, that pursuant to the said Resolution, Permittee does hereby agree to defend, indemnify and save harmless the City of Detroit from any and all claims, liabilities, obligations, penalties, costs, charges, demands, losses, damages, or expenses (including without limitation, fees, and expenses of attorneys, expert witness and other consultants) that may be imposed upon, incurred by or asserted against the City of Detroit or its departments, officers, employees, or agents by reason of the issuance of said permit(s), or the performance or non-performance by the Permittee of the terms of the permit(s) hereof, or that may rise out of its activities described in said Resolution by Permittee and its personnel, agents, representatives and employees.

Permittee agrees to waive, release and discharge the City of Detroit or its departments, officers, employees, or agents from any and all liability, claims, demands, and causes of action whatsoever, legal and equitable, because of damages, losses, or injuries to Permittee or Permittee's property or both, arising from or related to Permittee's activities described in said Resolution. Permittee agrees and covenants not to sue the City of Detroit or its departments, officers, employees, or agents, and to refrain from instituting, continuing, presenting, subrogating, collecting or in any way aiding or proceeding upon any claims, judgments, debts, causes of action, suits and proceedings of any kind at law or in equity arising from or related to Permittee's activities described in said Resolution.

Date October 20, 2025

Permittee Signature: \_\_\_\_\_