

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

| | |
|-------------------------|---|
| Petition No. | 2025-230 |
| Name of Petitioner | Cass Village Apartments LLC |
| Description of Petition | Petition to request encroachment within the northerly part of the east-west public alley 20 ft. wide, adjacent to the parcels commonly known as 439, 447, and 459 Henry St., for the installation of a telecommunication hand hole. |
| Type of Petition | Alley Vacation/Encroachment/Utility Vacation |
| Submission Date | 09/08/25 |
| Concerned Departments | Buildings, Safety Engineering, and Environmental Department (BSEED), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), Detroit Health Department (DHD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD) |
| Petitioner Contact | Sean Coleshill Giffels Webster 28 W. Adams Suite 1200 Detroit, MI 48226 P: (313) 962-4442 scoleshill@giffelswebster.com |



**CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION**

**COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 TTY: 711
WWW.DETROITMI.GOV**

To: Clerk's Office
From: The Department of Public Works
City Engineering Division
MapsandRecordsBureau@DetroitMI.Gov
(313) 224-3970

Petitioner:
Cass Village Apartments LLC
2211 Woodward Ave.
Detroit, MI 48201

On behalf of the above-mentioned petitioner the Department of Public Works: City Engineering Division is submitting a petition request for the below mentioned action. The petitioner has received a project consultation from the Department of Public Works: City Engineering Division and has been advised the following:

Type of action recommended:

Petition to request encroachment within the northerly part of the east-west public alley 20 ft. wide, adjacent to the parcels commonly known as 439, 447, and 459 Henry St., for the installation of a telecommunication hand hole.

Raven Wright
Supervisor of Maps & Records
Department of Public Works
City Engineering Division
313-224-3985



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August 23, 2024

**Honorable Detroit City Council
C/o Detroit City Clerk
200 Coleman A. Young Municipal Center
2 Woodward Avenue
Detroit, Michigan 48226**

RE: Request to encroach into the public right-of-way of the public alley located between Second Ave and West Fisher Service Drive.

Giffels Webster, 28 W. Adams, Suite 1200, Detroit, Michigan 48226 on behalf of Cass Village Apartments, LLC located at 2211 Woodward Ave., Detroit, MI 48201, respectfully requests the following encroachments into the public right-of-way of a public alley (20 feet wide) between Second Ave (100 feet wide) and West Fisher Service Drive (80 feet wide). The following list of non-City standard improvements are included within the encroachment petition request to service a proposed development in the lots north of the public alley.

- Public alley encroachment
 - Comcast low voltage telecom lines and handholes - below grade
 - General low voltage telecom lines and handholes - below grade

Please refer to the attached Exhibits showing the encroachments for more information.

If you should have any questions, please do not hesitate to contact Sean Coleshill at (P) 313.962.4442 or scoleshill@giffelswebster.com.

Respectfully,

Sean Coleshill
Project Engineer
Giffels Webster



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