

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-175
Name of Petitioner	General Services Department
Description of Petition	Petition request for an encroachment comes as part of the General Services Department use of the public rights-of-way to facilitate the following work: install of neighborhood signs project managed by The Mayor's Office and City Walls. Placing neighborhood signs into various right-of-way locations.
Type of Petition	Alley Vacation/Encroachment/Utility Vacation
Submission Date	07/07/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), Detroit Health Department (DHD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	General Services Department 115 Eliot St. Detroit, MI 48201



**CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION**

**COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 TTY: 711
WWW.DETROITMI.GOV**

To: Clerk's Office
From: The Department of Public Works
City Engineering Division
MapsandRecordsBureau@DetroitMI.Gov
(313) 224-3970

Petitioner:
General Services Department
115 Eliot St.
Detroit, MI, 48201

On behalf of the above-mentioned petitioner the Department of Public Works: City Engineering Division is submitting a petition request for the action below. The petitioner has received a project consultation from the Department of Public Works: City Engineering Division and has been advised the following:

Type of action recommended:

This request for an encroachment comes as part of the General Services Department use of the public rights-of-way to facilitate the following work: install of neighborhood signs project managed by The Mayor's Office and City Walls. Placing neighborhood signs into various right-of-way locations.

Raven Wright
Supervisor of Maps & Records
Department of Public Works
City Engineering Division
313-224-3985



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CLEARANCES:

- 1) MAINTAIN A MINIMUM OF 8 FEET PEDESTRIAN ZONE
- 2) LOCATE SIGNS ON LOCAL ROADS
- 3) MAINTAIN A MINIMUM OF 1 FOOT BETWEEN SIGNS AND STREET FURNITURE (E.G., LIGHT POLES, MAIL BOXES, NEWSPAPER RACKS, TREE WELLS, SIGN POLES, ETC.), AND 3 FEET FROM WASTE RECEPTACLES
- 4) MAINTAIN A MINIMUM OF 3 FEET BETWEEN SIGNS EDGES AND CROSSWALKS, CURB RAMPS, DRIVEWAY RAMPS, TRANSIT SHELTERS, AND LOADING ZONES.
- 5) MAINTAIN A MINIMUM OF 5 FEET BETWEEN SIGNS AND FIRE HYDRANTS.
- 6) MAINTAIN A MINIMUM OF 4 FEET BETWEEN THE SIGNS AND ANY BIKE PARKING
- 7) MAINTAIN A MINIMUM OF 6 FEET BETWEEN SIGNS AND BUS/QLINE SHELTERS.
- 8) DO NOT BLOCK EXISTING TRAFFIC SIGNAGE AND SIGNALS, SIDEWALK RAMPS, PATH OF TRAVEL (ADA)
- 9) LOCATE AND MOUNT SIGNS SO THAT THEY ARE NOT OBSTRUCTED BY OTHER SIGNS, STRUCTURES OR PLANT MATERIAL

PERMITTING & CONTRACTING:

- 10) CONTRACTORS SHALL VERIFY LOCATIONS OF EXISTING DETROIT UNDERGROUND AREAWAYS, ENCROACHMENTS, AND MAINTENANCE AGREEMENTS PRIOR TO SIGN INSTALLATION. LOCATIONS CAN BE FOUND ON THE CITY OF DETROIT WEBSITE AND THE ADDRESS BELOW:

<https://detroitmi.gov/departments/departments-public-works/maps-and-records>

CONTRACTOR MUST NOTIFY AND COORDINATE CONSTRUCTION AND RESTORATION ACTIVITIES WITH PROPERTY OWNERS OR AGENCIES THAT HOLD MAINTENANCE AGREEMENTS FOR SIDEWALKS THAT ARE NOT CONSISTENT WITH DPW STANDARDS

- 11) A PERMIT IS REQUIRED FROM THE CITY OF DETROIT DEPARTMENT OF PUBLIC WORKS / CITY ENGINEERING DIVISION (CED) FOR WORK IN CITY OF DETROIT RIGHTS-OF-WAY. A PERMIT WILL BE APPLIED FOR BY OWNER AND NUMBER SUPPLIED TO THE CONTRACTOR FOR PICKUP.

GENERAL NOTES

Neighborhood Signs

Detroit, Wayne County, MICHIGAN

ARPA NBHD SIGN - General notes

CITY OF DETROIT
BLIGHT REMEDIATION
6333 HUBER
DETROIT MI
48216

Executive: E Harris
Manager: Z. Meers
Designer: Signature Signs
Quality Control: Reviewer
Section: Section:
T-JOL-S R-XXE

Developed For:

CITY OF DETROIT
BLIGHT REMEDIATION
6333 HUBER
DETROIT MI
48216



Date: 9.24.2024
Scale: N/A
Sheet: NBHD SIGNS
Project: 001

2024



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FLUTED POLE 3" & 4" DIAMETER

FILE NAME: FL_3 & 4 inch Fluted Pole
VERSION # 1
DATE: 8/28/24



3" (Outer Diameter) Fluted Pole
0.125" Wall thickness
Aluminum alloy 6063



4" (Outer Diameter) Fluted Pole
0.125" Wall thickness
Aluminum alloy 6063

POST HEIGHT OPTIONS

3" OPTIONS

FL-0308



3" x 8'-0" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 11.5LBS

FL-0310



3" x 10'-0" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 14.25LBS

FL-0312



3" x 12'-0" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 17.25LBS

FL-0314



3" x 13'-6" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 19.25LBS

FL-0315



3" x 15'-0" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 21.50LBS

FL-0316



3" x 16'-0" POLE
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 23LBS

4" OPTIONS

FL-0408



4" x 8'-0" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 14.5LBS

FL-0410



4" x 10'-0" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 18LBS

FL-0412



4" x 12'-0" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 21.5LBS

FL-0414



4" x 13'-6" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 24.5LBS

FL-0415



4" x 15'-0" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 27LBS

FL-0416



4" x 16'-0" POLE
4" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM: ALLOY 6063
WEIGHT: 29LBS



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1. Governing Design Code: 2015 Michigan Building Code with local jurisdiction amendments (hereafter referred to as "CODE")

- 2 All signs conform to this install method and the only change among the signs included in this project is a change in the visual aesthetic.

3. Mixing, batching, transporting, and placing of all concrete and selection of concrete materials shall conform to ACI 301 specification for structural concrete for buildings. UON

2. Use of calcium chloride, chloride ions or other salts in concrete mix is prohibited.
- The schedule below indicates the minimum concrete design mix requirements. Some design mix properties may need to exceed minimum requirements in order to make other properties meet minimum requirements.
- A. Type A - Foundation: Footings, Grade Beams, Pipe Caps, Drilled Piers
- Normalweight concrete (150 pcf)
 - Strength - $f'_c = 4000$ psi min (28 days)
 - Flyash / cement ratio = 0.50 percent max.
- B. Concrete exposed to freeze/thaw cycles including foundation walls shall be an entrained 6% \pm 1%.

1. Foundations have been designed based on code minimum soil conditions with a new allowable bearing capacity of 1,500psf.

- 2 Any temporary shoring needed for excavation shall be designed by licensed engineer working for the contractor. Temporary shoring designs shall be submitted to the Engineer for review and approval.
- 3 Earth forms: Side forms for foundations may be omitted and concrete placed against soil if it can be shown that the soil excavations are suitable for such use and will not cave prior to the setting of the concrete pour. If the vertical excavation is to be less than 12 feet deep, the contractor shall provide standard concrete side forms and tie rebar coils to the corner. Exterior sides of excavation shall be smooth and vertical from grade level to minimum 6 inches above grade.
- 4 Backfill: Backfill shall be compacted in 6 inch lifts with a tamper, side grade with standing water, sub-grade with organic content, best soil or
- 5 Contractor responsible for de-watering of site and excavations as required.
- 6 Backfill: Backfill shall be compacted in 6 inch lifts with a tamper, side grade with standing water, sub-grade with organic content, best soil or
- 7 Backfill and engineered fill shall consist of clean, well graded soils, the product of organic material, soil or clay or meet the requirements of the project specification manual.
- 8 Backfill shall be compacted to 95% of maximum density, as determined by the Modified Proctor Method (ASTM D1557), in maximum lifts of 6"



ARPA NEIGHBORHOOD SIGNS

[illegible]

NEIGHBORHOOD SIGNS FOUNDATION AND SPECIFICATIONS

Project number	001	
Date	01/24/2024	
Drawn by	ZH	
Checked by	ZH	Scale As Indicated



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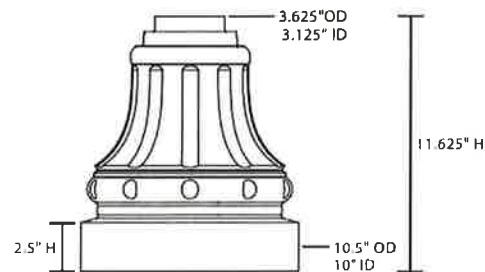


MINI AMERICANA BASE

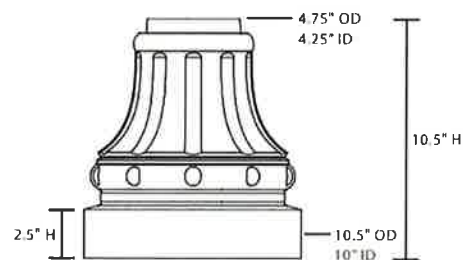
FOR 3" & 4" DIAMETER (SMOOTH OR FLUTED) POLES

FILE NAME: BS_3 & 4 inch Mini Americana Base
VERSION #: 1
DATE: 8/28/24

MINI AMERICANA BASE
FOR 3" DIAMETER (SMOOTH OR FLUTED) POLES



MINI AMERICANA BASE
FOR 4" DIAMETER (SMOOTH OR FLUTED) POLES



BS-03F | MINI AMERICANA BASE 3"

PRODUCT: BASE
SIZE: W: 10.5" x H: 11.625"
WALL THICKNESS: 0.25"
MATERIAL: 319 ALUMINUM ALLOY
FINISH/COLOR: POWDER COAT - GLOSS BLACK
PIECES: 1
WEIGHT: 7.44LBS

HARDWARE INCLUDED:
(1025) 1/4"-20 x 3/8" SET SCREW (x3)

BS-04F | MINI AMERICANA BASE 4"

PRODUCT: BASE
SIZE: W: 10.5" x H: 10.5"
WALL THICKNESS: 0.25"
MATERIAL: 319 ALUMINUM ALLOY
FINISH/COLOR: POWDER COAT - GLOSS BLACK
PIECES: 1
WEIGHT: 7.02LBS

HARDWARE INCLUDED:
(1025) 1/4"-20 x 3/8" SET SCREW (x3)



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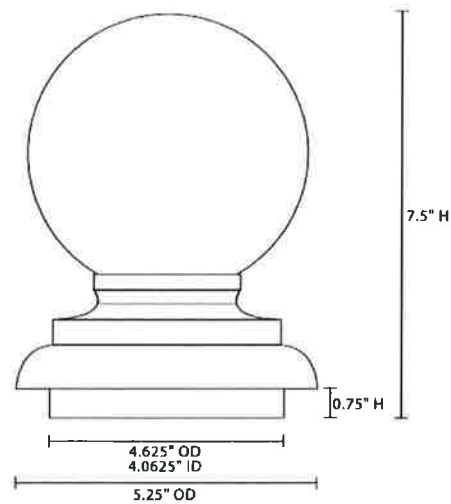


GLOBE FINIAL

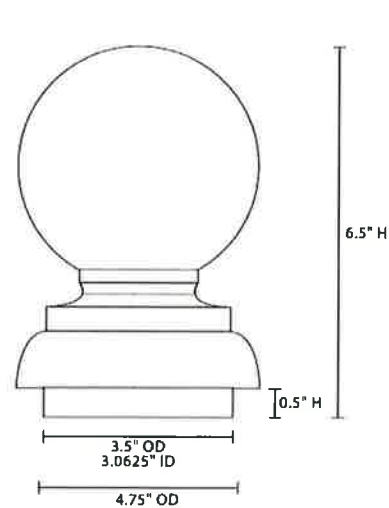
FOR 3" & 4" DIAMETER (SMOOTH OR FLUTED) POLES

FILE NAME: FN_3 & 4 inch Globe Finial
VERSION #: 1
DATE: 8/28/24

GLOBE FINIAL
FOR 4" DIAMETER (SMOOTH OR FLUTED) POLES



GLOBE FINIAL
FOR 3" DIAMETER (SMOOTH OR FLUTED) POLES



FN-0204 | GLOBE FINIAL 4"

PRODUCT:	FINIAL
SIZE:	W: 5.25" x H: 7.5"
WALL THICKNESS:	0.25"
MATERIAL:	319 ALUMINUM ALLOY
FINISH/COLOR:	POWDER COAT - GLOSS BLACK
PIECES:	1
WEIGHT:	2.28LBS

HARDWARE: (1025) 1/4"-20 x 3/8" SET SCREW (x3)

FN-0203 | GLOBE FINIAL 3"

PRODUCT:	FINIAL
SIZE:	W: 4.75" x H: 6.5"
WALL THICKNESS:	0.25"
MATERIAL:	319 ALUMINUM ALLOY
FINISH/COLOR:	POWDER COAT - GLOSS BLACK
PIECES:	1
WEIGHT:	1.62LBS

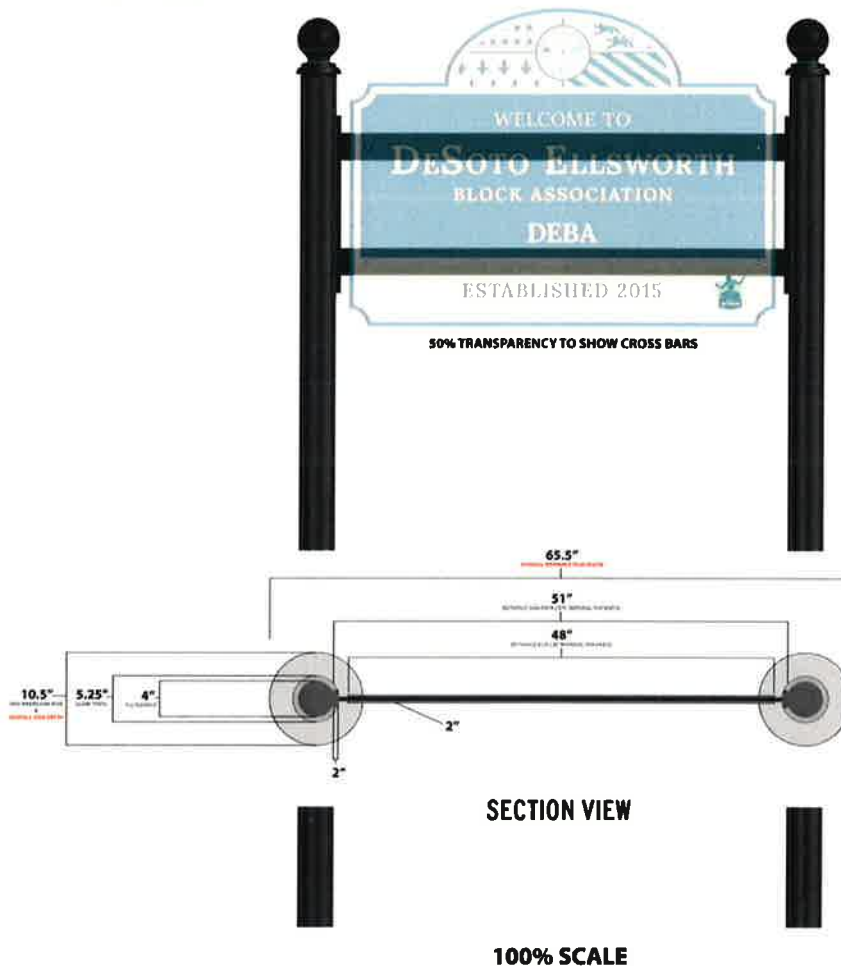
HARDWARE: (1025) 1/4"-20 x 3/8" SET SCREW (x3)



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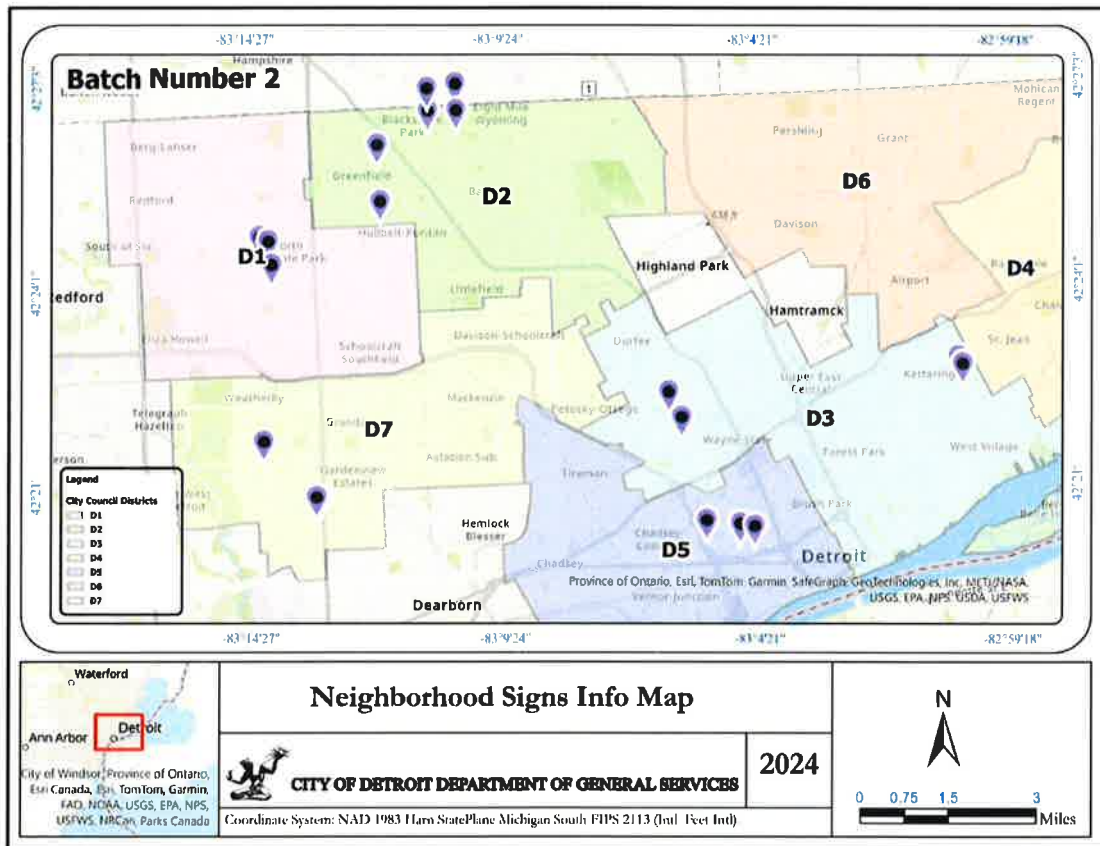
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