

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2025-141
Name of Petitioner	630 Webward Building, LLC
Description of Petition	Petition to request encroachment within the easterly part of Woodward Ave., for the installation of a building mounted, internally illuminated, blade sign.
Type of Petition	<b>Alley Vacation/Encroachment/Utility Vacation</b>
Submission Date	06/11/25
Concerned Departments	Media Services, Building & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department, General Services Department
Petitioner Contact	Keven Deters (Ph) 586-759-2700



**CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION**

**COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 TTY: 711  
WWW.DETROITMI.GOV**

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To: Clerk's Office  
From: The Department of Public Works  
City Engineering Division  
MapsandRecordsBureau@DetroitMI.Gov  
(313) 224-3970

Petitioner:  
630 Webward Building, LLC  
630 Woodward Avenue  
Detroit, MI 48226

On behalf of the above-mentioned petitioner the Department of Public Works: City Engineering Division is submitting a petition request for the below mentioned action. The petitioner has received a project consultation from the Department of Public Works: City Engineering Division and has been advised the following:

Type of action recommended:

Petition to request encroachment within the easterly part of Woodward Ave., for the installation of a building mounted, internally illuminated, blade sign.

Georgine Gersdorff  
Manager II  
Department of Public Works  
City Engineering Division  
313-224-3985



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DATE: 5/16/25  
TO: City of Detroit DPW  
FROM: Kevin Deters  
Metro Signs & Lighting  
RE: Encroachment for projecting sign at "Cava"  
630 Woodward AKA 636 Woodward  
SGN2025-00119

We are applying for a permit for a projecting sign at Cava. It is on the west elevation along Woodward Ave. The sign is a 1.66' diameter circle (2.16 sq feet). The total projection is 2 feet from the building. The sign's underclearance is 11.916 feet.

Feel free to call me at (586)759-2700 if anything else is needed. Thank you for your assistance.

*Kevin Deters 5-16-25*





**CITY OF DETROIT**  
**DEPARTMENT OF PUBLIC WORKS**  
**CITY ENGINEERING DIVISION**

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**MAP-25-49**

**CADILLAC SQUARE 200 FT. WD.**

**PROPOSED 1.6' x 2.0' x 0.3'**  
**BUILDING-MOUNTED INTERNALLY**  
**ILLUMINATED BLADE SIGN AT**  
**11.9' TO 13.5' ABOVE GRADE**

**WOODWARD AVE. 190 FT. WD.**

**636 WOODWARD AVE.**

**CONGRESS ST. 60 FT. WD.**

**WOODWARD AVE. 190 FT. WD.**

**CADILLAC SQUARE 200 FT. WD.**

**CONGRESS ST. 60 FT. WD.**

**BATES ST. 60 FT. WD.**

**- REQUEST ENCROACHMENT**  
**(FOR BUILDING-MOUNTED SIGN)**

**CARTO 28 F**

B	A	DESCRIPTION	SUPERV	CHG	APP	DATE
		REQUEST ENCROACHMENT INTO WOODWARD AVE. AT 636 WOODWARD AVE.				

**CITY OF DETROIT**  
**CITY ENGINEERING DIVISION**  
**SURVEY BUREAU**

**JOB NO. 25-49**

**DATE 05-21-2025**

**APPROVED GE**