



June 27, 2024

City of Detroit
Department of Public Works
2 Woodward Avenue
Detroit, MI 48226

RE: 3700 Gilbert, Detroit, MI
Encroachment Request for Sidewalk Replacement

To whom it may concern:

I am writing to request approval of an Encroachment which is required to replace the sidewalk abutting the building located on the southeast corner of Gilbert and Clayton streets. The Property Address is 3700 Gilbert, Detroit, MI, Lot 199 Parcel 18010278.

The north side entrance on Clayton has a frost slab that will be replaced under the sidewalk which is being replaced and the west side entrance on Gilbert stair footings at base are encroaching under the sidewalk being replaced.

The building was constructed in the 1920's on the property line. A Building Permit was issued by BSEED number BLD2022-03477 for renovations and a permit application has been submitted to City Engineering to replace the sidewalk surrounding the building ENG24-862.

The drawings attached include:

1. Site Plan BLD2022-03477 Approved Drawing A0.1
2. Survey
3. Sidewalk Construction Details ENG24-862
 - a. C-1.0 Demolition Plan
 - b. C-3.0 Dimension and Paving Plan
 - c. C-4.0 Grading Plan
 - d. C-9.0 Notes and Details
4. Stair Plans and Detail BLD2022-03477 A5.1.1 [Details 1 & 4]

Should you need any further information to support this Encroachment request please call me at 313 510-1273.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen D O'Donoghue".

Karen D O'Donoghue

Attachments:

