

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-166
Name of Petitioner	311 Grand River, LLC
Description of Petition	Petition for encroachment into Grand River Avenue adjacent to the property commonly known as 267 E. Grand River Avenue, for the purpose of recording an existing below-grade basement.
Type of Petition	Alley Vacation/Encroachment/Utility Vacation
Submission Date	05/23/2024
Concerned Departments	Media Services, Building & Safety Engineering, Police Department, Fire Department, Municipal Parking Department, Transportation Department, Health Department, General Services Department
Petitioner Contact	Jack Hartounian 311 Grand River LLC 1300 Broadway Street, Suite 600 Detroit, MI 48226 (P): 248-410-9566 jackh@bascomi.com



**CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION**

**COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 TTY: 711
WWW.DETROITMI.GOV**

To: Clerk's Office
From: The Department of Public Works
City Engineering Division
MapsandRecordsBureau@DetroitMI.Gov
(313) 224-3970

Petitioner:
311 Grand River LLC
311 E. Grand River Ave.
Detroit, MI, 48226

On behalf of the above-mentioned petitioner the Department of Public Works: City Engineering Division is submitting a petition request for the action below. The petitioner has received a project consultation from the Department of Public Works: City Engineering Division and has been advised the following:

Type of action recommended:

Petition for encroachment into Grand River Avenue adjacent to the property commonly known as 267 E. Grand River Avenue, for the purpose of recording an existing below-grade basement.

Raven Wright
Supervisor of Maps and Records
Department of Public Works
City Engineering Division
313-224-3985



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April, 2024

Department of Public Works
Maps and Records Bureau

MAP-24-68
ENCROACHMENT
311 E Grand River

311 Grand River LLC
1300 Broadway Street, Suite 600
Detroit, MI 48226
Contact: Jack Hartounian
248-410-9566
jackh@bascomi.com

I am writing on behalf of Basco Detroit to formally request approval for an encroachment at 311 E Grand River, in accordance with the guidelines and regulations set forth by the City.

The property in question, identified by either 311 E Grand River or 267 E Grand River (parcel # 01004041-2), was acquired from the Downtown Development Authority in 2021. Upon review, it has come to our attention that the basement of this property extends beneath City sidewalks, although no official records of such encroachment are currently available.

In recent weeks, we encountered the necessity to conduct concrete work and replace sidewalk slabs due to water infiltration issues. These maintenance activities were undertaken in compliance with the Right of Way permit ENG-23-1530. I would like to note that Richard Doherty, Pamela Lemme, and Jered Dean independently approved this permit, albeit separate from the encroachment request that is now being submitted to initiate the inclusion of this encroachment into City records.

Hence, we are formally submitting this encroachment request for 311 E Grand River, seeking the necessary approvals and documentation to ensure compliance with all relevant regulations and requirements.

We appreciate your attention to this matter and look forward to a prompt and favorable response. Should you require any additional information or documentation, please do not hesitate to contact us at your earliest convenience.

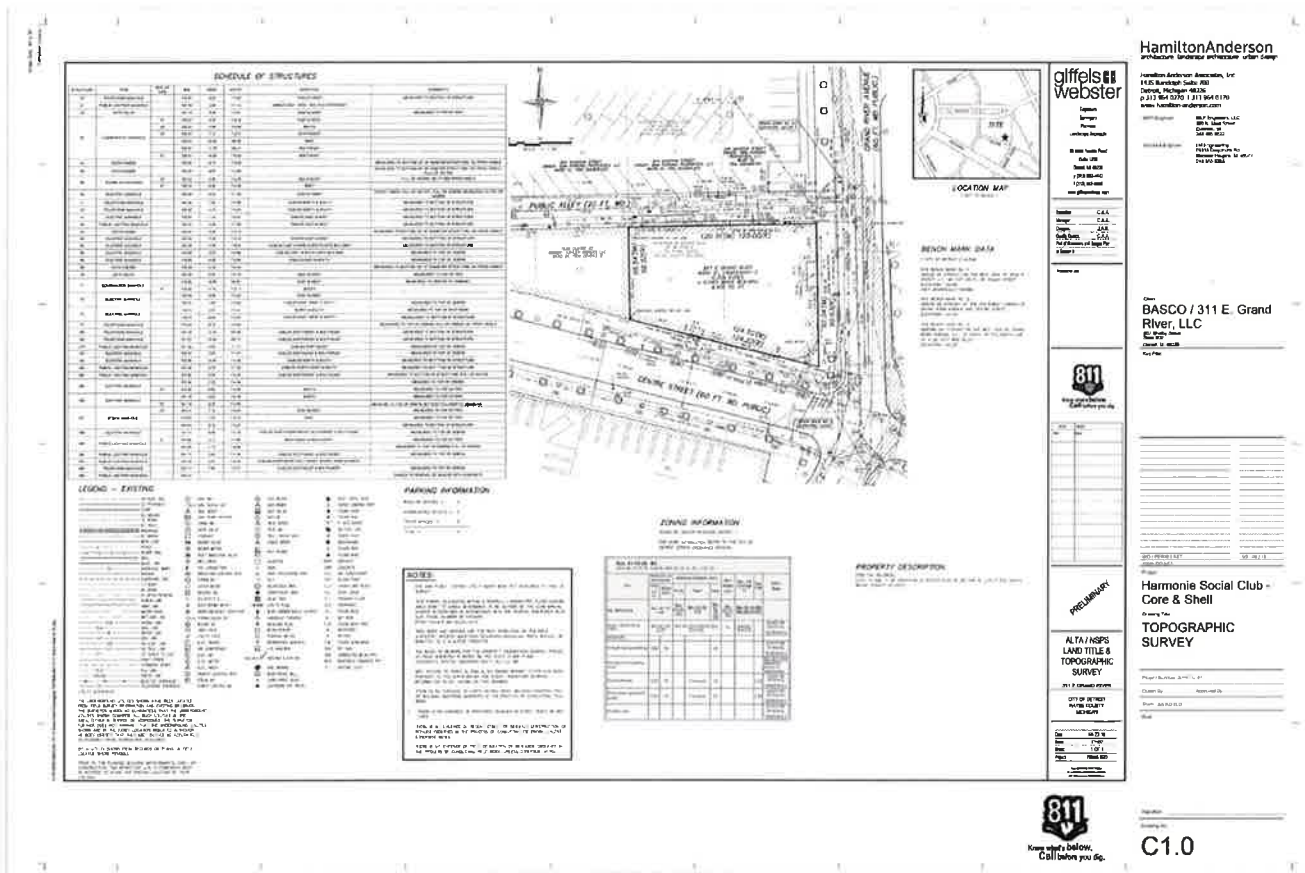
Thank you for your cooperation and assistance in this regard.



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Thank you,
 Jack Hartounian
 248-410-9566
 JACKH@BASCOMI.COM



HamiltonAnderson
 Professional Land Surveyors & Engineers

giffels webster

HamiltonAnderson Associates, Inc.
 1400 Woodward Avenue, Suite 601
 Detroit, Michigan 48226
 P 313 224 3949 F 313 224 6170
 www.hamiltonanderson.com

Client:
BASCO / 311 E. Grand River, LLC



PRELIMINARY

ALTA / NSPS LAND TITLE & TOPOGRAPHIC SURVEY

Project No.: 110111-01
 Client No.: 110111-01
 Date: MAY 17, 2011

Harmonie Social Club - Core & Shell TOPOGRAPHIC SURVEY

Project No.: 110111-01
 Client No.: 110111-01
 Date: MAY 17, 2011



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