



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

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WWW.DETROITMI.GOV

May 28, 2024  
Honorable City Council:

**RE: Petition No. x2024-138 – The City of Detroit’s Office of Art, Culture, and Entrepreneurship, request for encroachment within the east-west and north-south vacated alleys with a reservation of a utility easement bounded by Charlevoix Ave., Elmwood Ave., Hunt St., and McDougall Ave. for the installation of various encroachments.**

Petition No. x2024-138 The City of Detroit’s Office of Art, Culture, and Entrepreneurship, request for encroachment within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide, for the installation of various encroachments.

This request comes as part of a project to activate the east-west and north-south vacated alleys with a reservation of a utility easement alleys for the creation of shared public spaces to celebrate neighborhoods and promote the installation of art.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW. Traffic Engineering Division

The request was approved by the Detroit Water and Sewerage Department. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

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City Engineering Division – DPW

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

COUNCIL MEMBER \_\_\_\_\_

**RESOLVED**, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns to install and maintain various encroachments within the east-west and north-south vacated alleys with a reservation of a utility easement bounded by Charlevoix Ave., Elmwood Ave., Hunt St., and McDougall Ave, further described as: Land in the City of Detroit, Wayne County, Michigan;

- 1) New standard-duty concrete paving, colored concrete paving and stamped concrete paving within the east-west and north-south alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide, lying northerly-southerly of lots 5-10 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 of Plats, Wayne County Records, and lying northerly-southerly-westerly of lots 53-78 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
- 2) New turf and landscaping areas on the shoulders of the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide, lying northerly-southerly of lots 5-10 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 of Plats, Wayne County Records, and lying northerly-southerly-westerly of lots 53-78 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
- 3) Nine (9) new surface-mounted removable cast iron bollards within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide. Said new surface-mounted removable cast iron decorative bollards shall be 35" in length and 12" in depth.
  - Three (3) new cast iron decorative bollards bounded by lots 61 and 62. Lying 4' easterly of lot 61, lying 10' easterly of lot 61, and lying 16' ft. easterly of lot 61 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
  - Three (3) new cast iron decorative bollards bounded by lots 69 and 70. Lying 4' westerly of lot 69, lying 9' westerly of lot 69, and lying 14' westerly of lot 69 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
  - Three (3) new cast iron decorative bollards bounded by lots 5 and 10. Lying 6.0' northerly of lot 5, lying 12.0' northerly of lot 5, and lying 18' northerly of lot 5 of "Block 37-Campau's Subdivision" Liber 4 Page 96 of Plats, Wayne County Records.

- 4) Four (4) new in-ground rotating art panels within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide. Said new-in ground rotating art panels shall be 93.3" above grade (surface mounted).
- One (1) new in-ground post rotating art panels bounded by lots 61 and 62 lying 18' easterly of lot 61 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 and "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
  - One (1) new in-ground post rotating art panels bounded by lots 61 and 70 lying 2' westerly of lot 61 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 and "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
  - One (1) new in-ground post rotating art panels bounded by lots 61 and 70 lying 3' southerly of lot 61 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 and "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
  - One (1) new in-ground post rotating art panels bounded by lots 69 and 70 lying 1' westerly of lot 69 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 and "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
- 5) Two (2) new arts alley standard signs within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide. Said new arts alley standard sign shall be 48" above grade and 3' feet in depth.
- One (1) new arts alley standard sign bounded by lots 61 and 62 lying 1' easterly of lot 61 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records
  - One (1) new arts alley standard sign bounded by lots 69 and 70 lying 1' westerly of lot 69 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records
  - One (1) new arts alley standard sign lying 1' northerly of lot 5 of "Block 37 – Campau's Subdivision" Liber 4 Page 96 of Plats, Wayne County Records

- 6) One (1) new in-ground wood post community kiosk billboard within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide. Said new in-ground wood post community kiosk shall be 66" above grade and 48" in depth. One (1) new in-ground community kiosk billboard lying 3' easterly of lot 61 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.
- 7) One (1) new history panel located within the east-west and north-south vacated alleys with a reservation of a utility easement 20 ft. wide, bounded by Charlevoix Ave. 50 ft. wide, Elmwood Ave. 60 ft wide, Hunt St. 50 ft. wide, and McDougall Ave. 80 ft. wide. One (1) new history panel bounded by lots 61 and 70, lying 2' southerly of lot 61 of "A. Sheley's Subdivision" Liber 7 Page 39 of Plats, Wayne County Records.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns. Should damages to utilities occur The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns of the terms thereof. Further, The City of Detroit's Office of Art, Culture, and Entrepreneurship or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and The City of Detroit's Office of Art, Culture, and Entrepreneurship acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

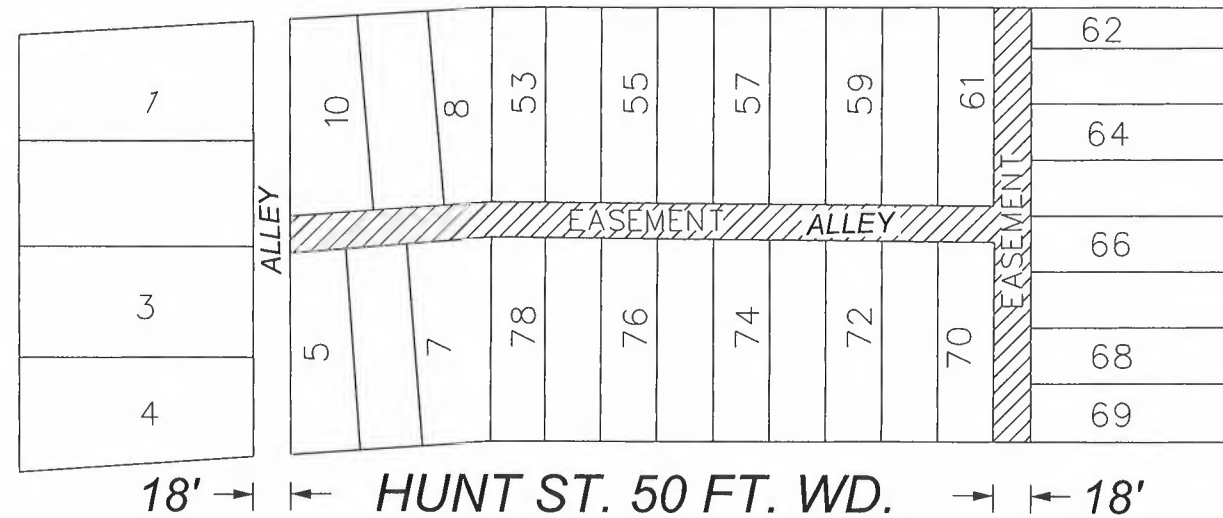
MAP-24-19



MCDUGALL AVE. 80 FT. WD.

CHARLEVOIX AVE. 50 FT. WD.

ELMWOOD AVE. 60 FT. WD.



- REQUEST ENCROACHMENT  
(NEW CONCRETE PAVEMENT, BOLLARDS, SIGNS, ART PANELS, KIOSK,  
AND ASSOCIATED WATER/POWER INFRASTRUCTURE IMPROVEMENTS)

(FOR OFFICE USE ONLY)

CARTO 39 F

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DESCRIPTION	DRWN	CHKD	APPD	DATE	
REVISIONS					
DRAWN BY	TS	CHECKED	AP/LC		
DATE	05-30-2024	APPROVED	RW		

**REQUEST ENCROACHMENT INTO  
THE EAST/WEST ALLEY AND NORTH/SOUTH ALLEY,  
20 FT. WD. IN THE BLOCK BOUND BY  
CHARLEVOIX AVE, MCDUGALL AVE, HUNT ST,  
AND ELMWOOD AVE.**

**CITY OF DETROIT  
CITY ENGINEERING DIVISION  
SURVEY BUREAU**

JOB NO. 24-19

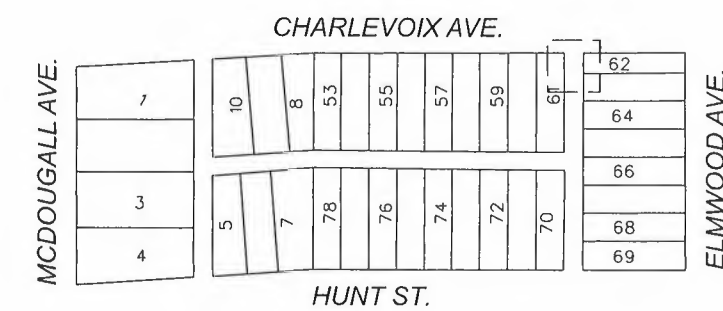
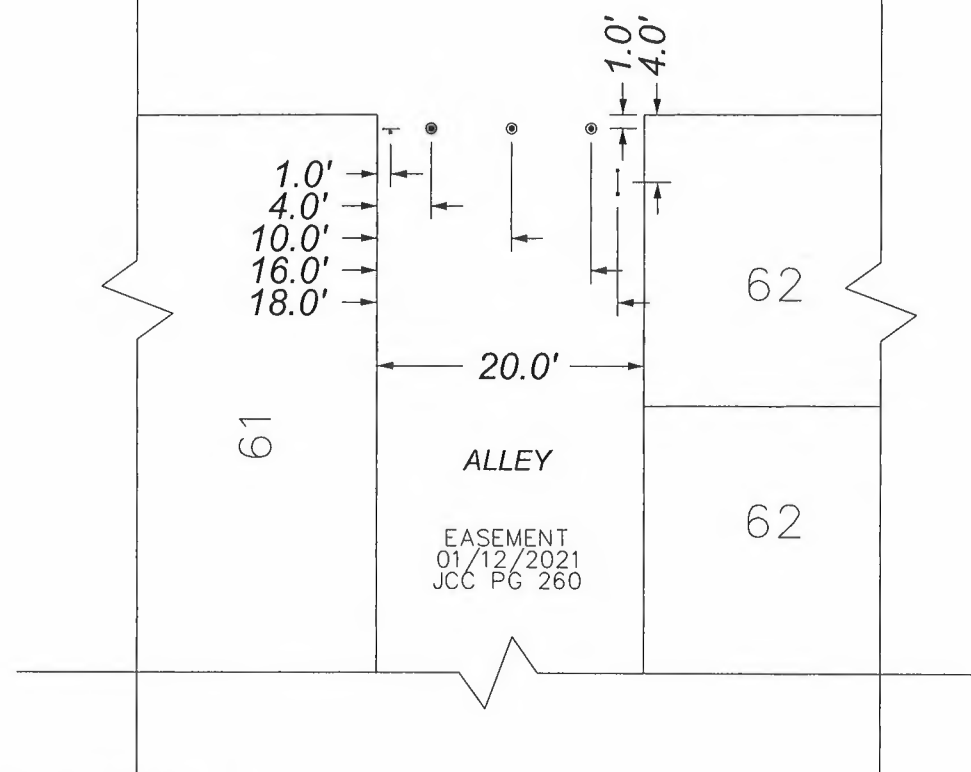
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MAP-24-19



**CHARLEVOIX ST.  
60 FT. WD.**



- ROTATING ART PANEL (IN-GROUND)
- + - ARTS ALLEY STANDARD SIGN (SURFACE MOUNT)
- - CAST IRON DECORATIVE BOLLARD (SURFACE MOUNT - REMOVABLE)

(FOR OFFICE USE ONLY)

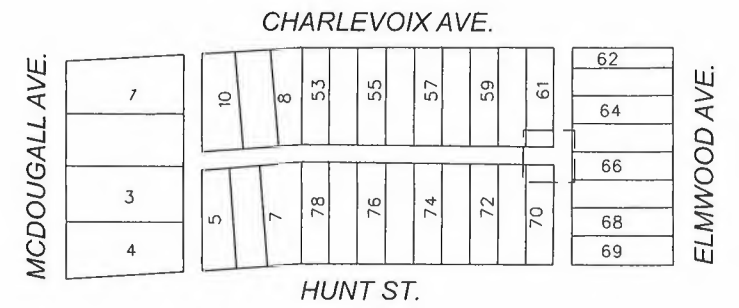
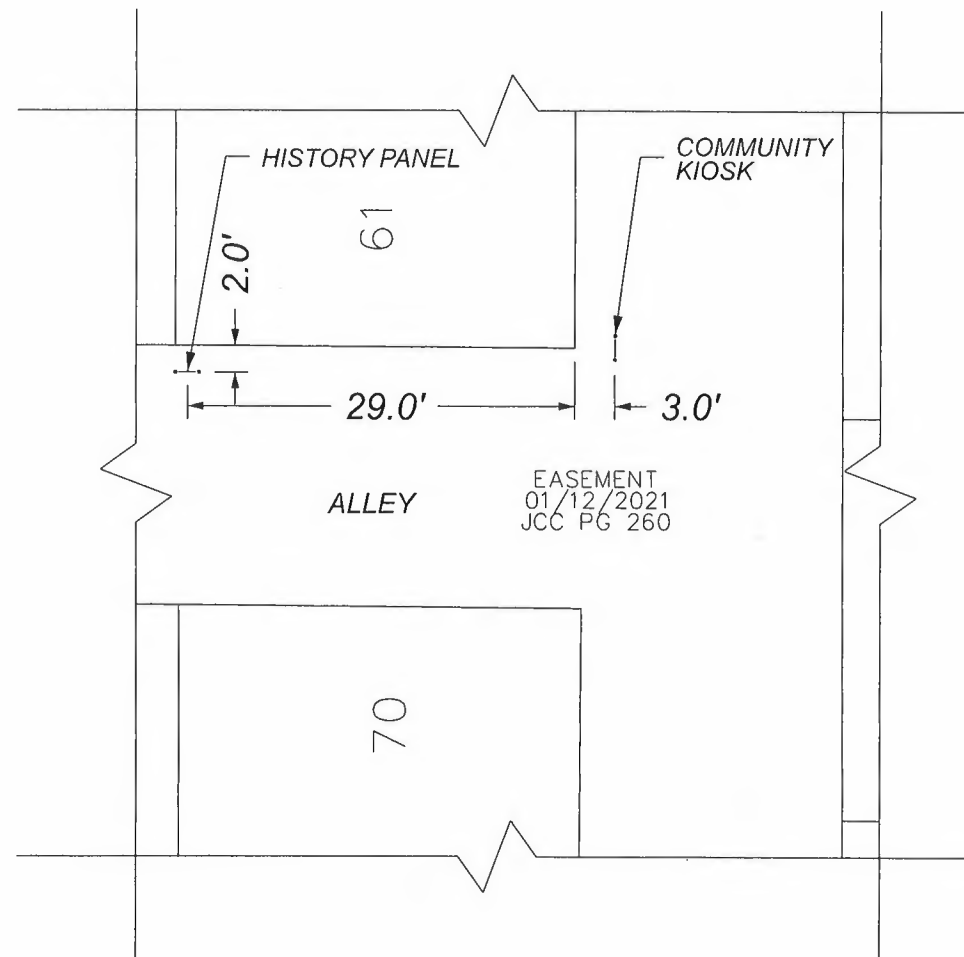
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<b>CITY OF DETROIT CITY ENGINEERING DIVISION SURVEY BUREAU</b>	
JOB NO.	24-19
DRWG. NO.	02

MAP-24-19



--- COMMUNITY KIOSK / HISTORY PANEL (IN-GROUND)

(FOR OFFICE USE ONLY)

CARTO 39 F

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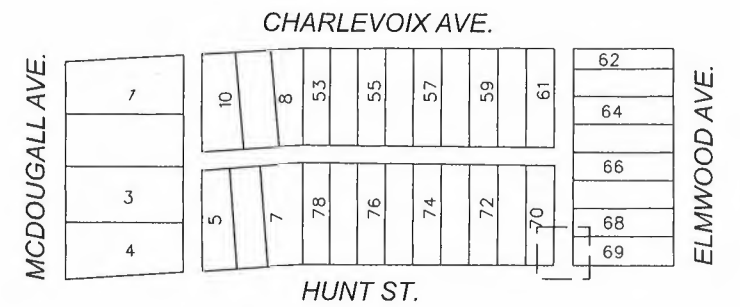
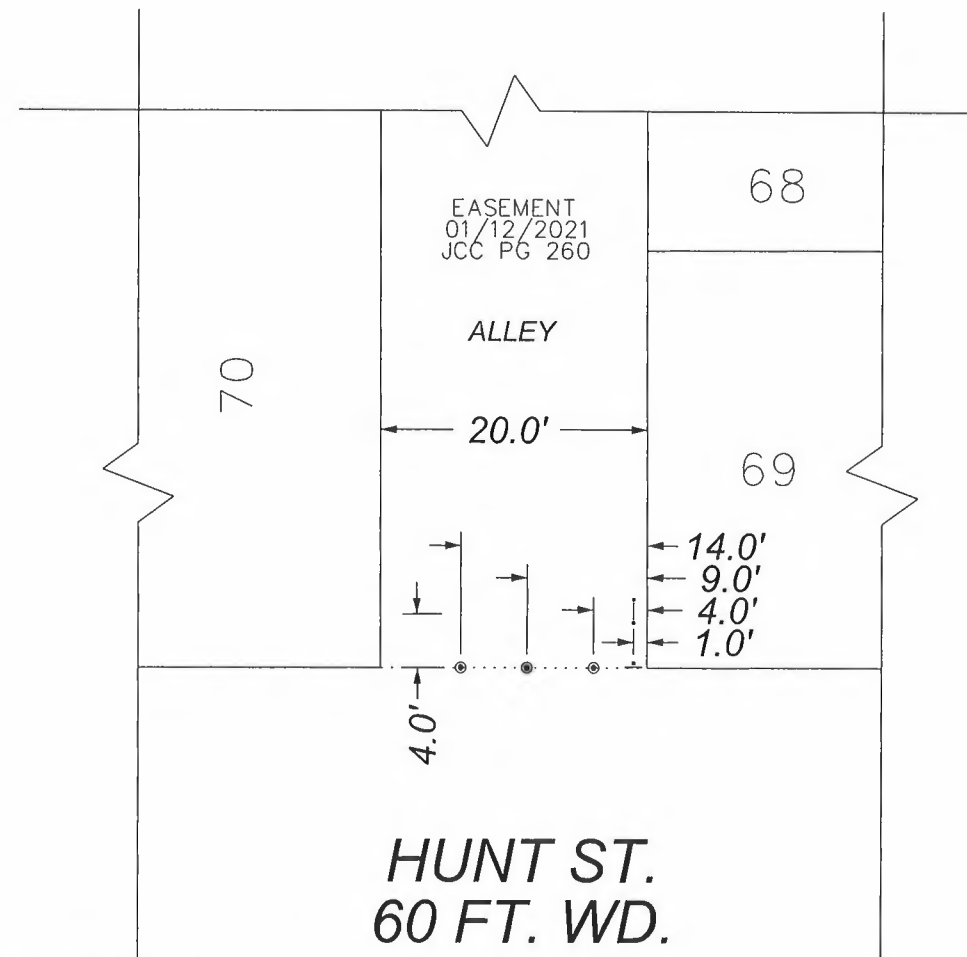
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**CITY OF DETROIT**  
CITY ENGINEERING DIVISION  
SURVEY BUREAU

JOB NO. 24-19

DRWG. NO. 03

MAP-24-19



- ROTATING ART PANEL (IN-GROUND)
- + - ARTS ALLEY STANDARD SIGN (SURFACE MOUNT)
- - CAST IRON DECORATIVE BOLLARD (SURFACE MOUNT - REMOVABLE)

(FOR OFFICE USE ONLY)

CARTO 39 F

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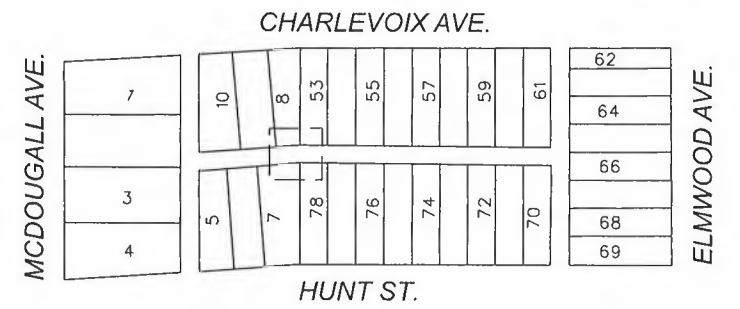
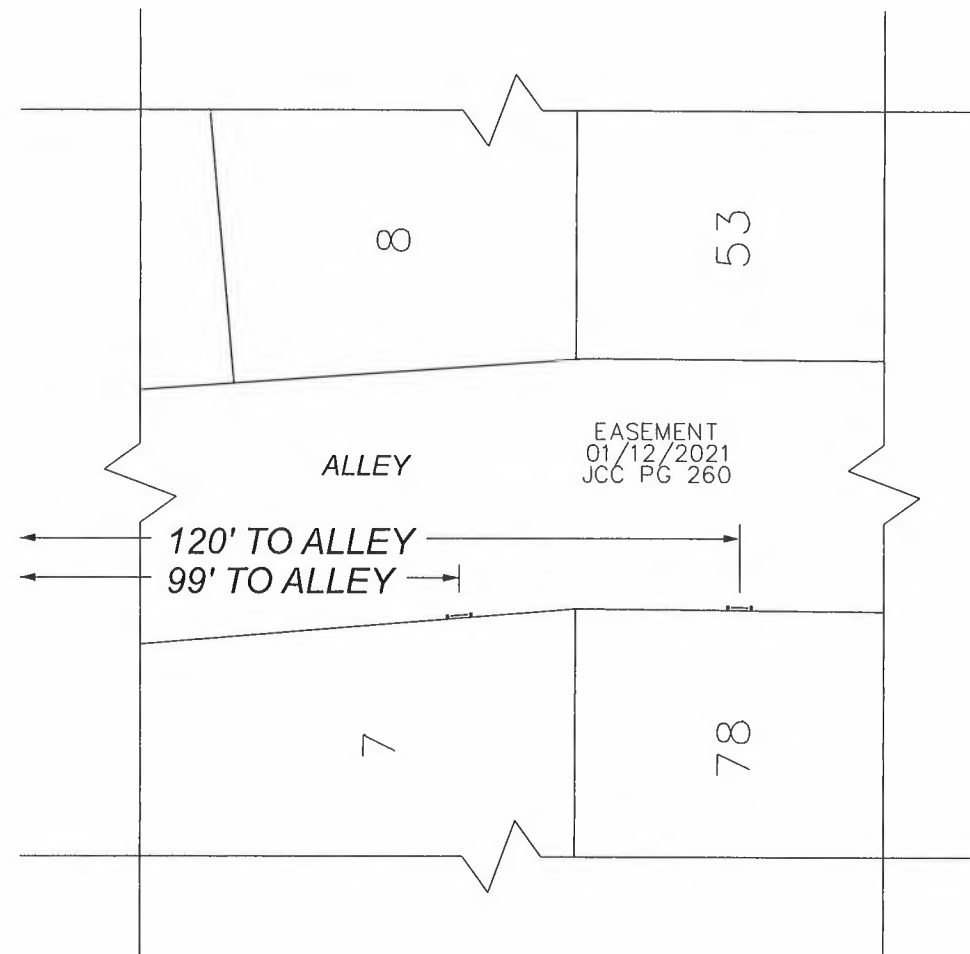
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CITY OF DETROIT  
CITY ENGINEERING DIVISION  
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JOB NO. 24-19

DRWG. NO. 04

MAP-24-19



--- ROTATING ART PANEL (IN-GROUND)

(FOR OFFICE USE ONLY)

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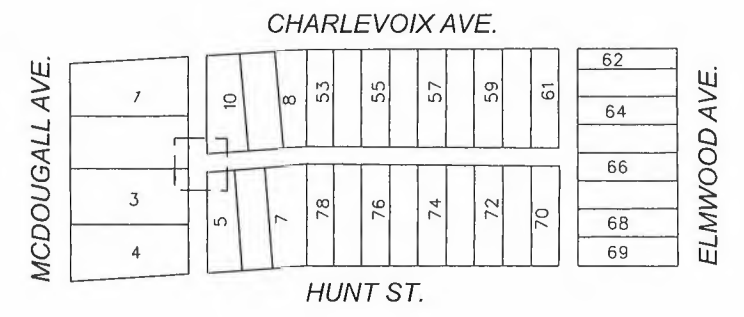
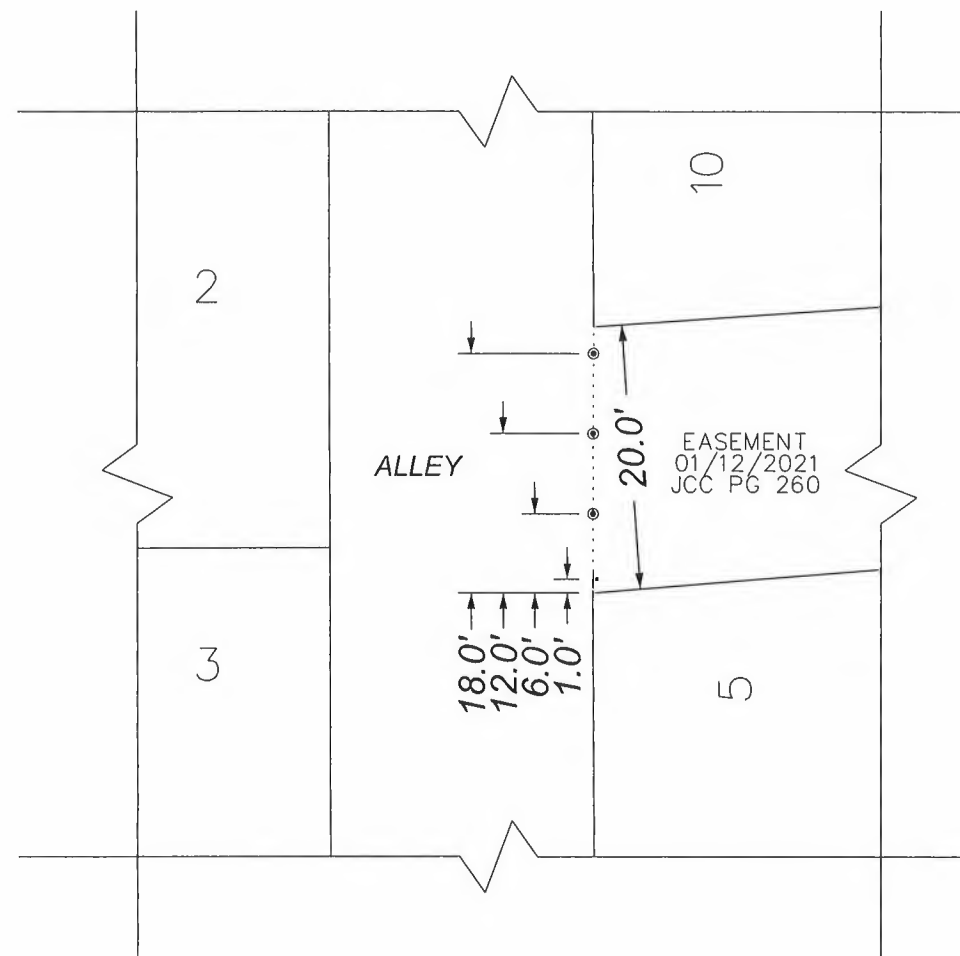
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JOB NO. 24-19

DRWG. NO. 05

MAP-24-19



- ⊥ - ARTS ALLEY STANDARD SIGN (SURFACE MOUNT)
- ⊙ - CAST IRON DECORATIVE BOLLARD (SURFACE MOUNT - REMOVABLE)

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DRWG. NO. 06