

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2024-015
Name of Petitioner	SER Metro Detroit
Description of Petition	Petition to vacate to utility easement the public alley lying west of Western Street, adjacent to the property commonly known as 9215 Michigan Avenue.
Type of Petition	Alley Vacation/Encroachment/Utility Vacation
Submission Date	01/04/2024
Concerned Departments	Department of Public Works, Planning and Development Department, City Engineering Division
Petitioner Contact	SER Metro 9301 Michigan Ave Detroit, MI 48210 313-846-2240



**CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION**

**COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 TTY: 711
WWW.DETROITMI.GOV**

To: Clerk's Office
From: The Department of Public Works
City Engineering Division
MapsandRecordsBureau@DetroitMI.Gov
(313) 224-3970

Petitioner:
SER Metro Detroit
9301 Michigan Avenue
Detroit, MI, 48210

On behalf of the above-mentioned petitioner the Department of Public Works: City Engineering Division is submitting a petition request for the below mentioned action. The petitioner has received a project consultation from the Department of Public Works: City Engineering Division and has been advised the following:

Type of action recommended:

Petition to vacate to utility easement the public alley lying west of Western Street, adjacent to the property commonly known as 9215 Michigan Avenue.

Jered Dean
Manager II
Department of Public Works
City Engineering Division
313-224-3985



9215 Michigan Avenue
Detroit, MI 48210
(313) 945-5200
Fax (313) 945-1566

Main Office

9301 Michigan Avenue
Detroit, MI 48210
(313) 846-2240
Fax (313) 846-2247



10/6/23

City of Detroit
Department of Public Works
2 Woodward Ave.
#611
Detroit, MI 48226

RE: Letter of Intent/Alley Vacate

Dear Sir or Madam,

SER Metro-Detroit would like to vacate the alley that separates our 9215 Michigan Ave. property & our 4423 Western Ave. property.

We have already paved it and our intention is to make it part of our private property and fence it as well.

I will be the primary contact for the project- my information is below.

I will be including a letter authorizing me to represent the organization as well as the site plans you have requested.

Please advise if you need anything further.

Sincerely,

Nancy Hewitt
Facilities Manager
9215 Michigan Ave.
Detroit, MI 48210



September 27, 2023

9215 Michigan Avenue
Detroit, MI 48210
(313) 945-5200
Fax (313) 945-1566

Detroit Buildings, Safety Engineering, and
Environmental Department (BSEED)
2 Woodward Ave.
Detroit MI 48226

Main Office

9301 Michigan Avenue
Detroit, MI 48210
(313) 846-2240
Fax (313) 846-2247



To Whom It May Concern,

SER Metro-Detroit, Jobs for Progress Inc., headquartered at 9301 Michigan Avenue, Detroit MI 48210, hereby authorizes Ms. Nancy Hewitt to act on SER Metro-Detroit's behalf in regards to property compliance and inspections. This includes all Detroit properties affiliated with SER Metro-Detroit. Ms. Nancy Hewitt is employed with SER Metro-Detroit as Facilities Maintenance Manager. When requesting information from the City of Detroit BSEED Department, she will make identification available. If you have any questions or concerns, please feel free to contact me at mzrate@sermetro.org.

Sincerely,

Manuela M. Zarate
Chief Operating Officer

Name: Manuela M. Zarate

Signature: *Manuela M. Zarate*

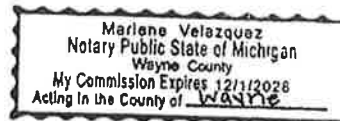
Date: 10/6/2023

Notary Public

Name: Marlene Velazquez

Signature: *Marlene Velazquez*

Commission Expires: 12/01/2028





MICHIGAN AVE. 100 FT. WD.

STECKER AVE. 70 FT. WD.



WESTERN AVE. 60 FT. WD.



- REQUEST VACATION WITH EASEMENT

(FOR OFFICE USE ONLY)

CARTO 4 B

B					
A					
DESCRIPTION	DRWN	CHKD	APPD	DATE	
REVISIONS					
DRAWN BY	LC	CHECKED	AP		
DATE	11-13-2023	APPROVED	JD		

**REQUEST VACATION WITH EASEMENT
OF THE EAST/WEST ALLEY
BOUNDED BY WESTERN AVE.,
MICHIGAN AVE., AND THE
DETROIT CITY LINE**

**CITY OF DETROIT
CITY ENGINEERING DIVISION
SURVEY BUREAU**

JOB NO. 23-145

DRWG. NO.