



September 27, 2023

9215 Michigan Avenue
Detroit, MI 48210
(313) 945-5200
Fax (313) 945-1566

Detroit Buildings, Safety Engineering, and
Environmental Department (BSEED)
2 Woodward Ave.
Detroit MI 48226

Main Office

9301 Michigan Avenue
Detroit, MI 48210
(313) 846-2240
Fax (313) 846-2247



To Whom It May Concern,

SER Metro-Detroit, Jobs for Progress Inc., headquartered at 9301 Michigan Avenue, Detroit MI 48210, hereby authorizes Ms. Nancy Hewitt to act on SER Metro-Detroit's behalf in regards to property compliance and inspections. This includes all Detroit properties affiliated with SER Metro-Detroit. Ms. Nancy Hewitt is employed with SER Metro-Detroit as Facilities Maintenance Manager. When requesting information from the City of Detroit BSEED Department, she will make identification available. If you have any questions or concerns, please feel free to contact me at mzrate@sermetro.org.

Sincerely,

Manuela M. Zarate
Chief Operating Officer

Name: Manuela M. Zarate

Signature: *Manuela M. Zarate*

Date: 10/6/2023

Notary Public

Name: Marlene Velazquez

Signature: *Marlene Velazquez*

Commission Expires: 12/01/2028

Marlene Velazquez
Notary Public State of Michigan
Wayne County
My Commission Expires 12/1/2028
Acting In the County of Wayne

