



April 6, 2023

City of Detroit
Dept of Public Works
Maps and Records Bureau
2 Woodward Ave
Detroit, MI 48226

Re: 1384 Michigan Ave.
ROW/Encroachment Request
Letter of Intent

Dear DPW Official,

This letter of intent serves to confirm the following information:

The name and contact information of the applicant representing the property owner:

Rachel Falahee
Customer Service Director
Marygrove Awning Company

Phone: 734-338-7258 direct
Email: rfalahee@marygrove.com

A detailed summary of the project includes the replacement of the awnings on the front lower level and side door of the building, known as Nemo's. There will be signage on the awnings to match exactly what is there now.

If you have any questions or concerns, please feel free to contact me anytime.

Thank you,

Rachel Falahee
Customer Service Director
Marygrove Awning Co.
734-338-7258 direct
rfalahee@marygrove.com