

# City of Detroit

OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Vivian A. Hudson  
Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

*Monday, December 19, 2016*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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PLANNING AND DEVELOPMENT DEPARTMENT    DPW - CITY ENGINEERING DIVISION

**1366**    *Shake Shack, request for a permanent outdoor café located at 660 Woodward Ave. Ste. 5a.*

#1366

**City of Detroit**  
**Planning & Development Department**  
**2 Woodward Ave., Suite 808, Detroit, MI 48226**  
**313.224.4198**  
**ccoleman@detroitmi.gov**

**APPLICATION FOR OUTDOOR CAFÉ PERMIT**

|  |                         |  |
|--|-------------------------|--|
| <b>BUSINESS NAME AND ADDRESS</b>   |                         |  |
| Petitioner Information:  | Shake Shack             | 646-747-3444   |
|  | Petitioner's Name       | Telephone Number   |
|  |                         | Email Address  |
|  | 660 Woodward Ave Ste 5A | Detroit MI 48226   |
|  | Owner's Address         | City State Zip   |
| <b>Type of Outdoor Café</b> <input type="checkbox"/> ENCLOSED <input checked="" type="checkbox"/> OPEN<br><input checked="" type="checkbox"/> PERMANENT <input type="checkbox"/> SEASONAL<br><input type="checkbox"/> ON YOUR OWN PROPERTY |                         |  |
| <b>DO YOU SERVE ALCOHOL?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO   |                         |  |
| Permit fee N/A at this time  |                         |  |
| <b>Sign Here</b>    |                         | <b>Date</b> 10/10/2016   |
| <b>FOR DEPARTMENT USE ONLY</b><br>APPROVED BY: _____ DATE: _____<br>DENIED BY: _____ DATE: _____<br>COMMENTS: _____  |                         | <b>PLAN REVIEW = \$ _____</b><br>(if applicable)<br><b>APPLICATION FEE</b><br>Of \$00.00 in addition to<br><b>PERMIT FEE = \$ _____</b><br><b>Total = \$ _____</b> |

Required attachments with application:

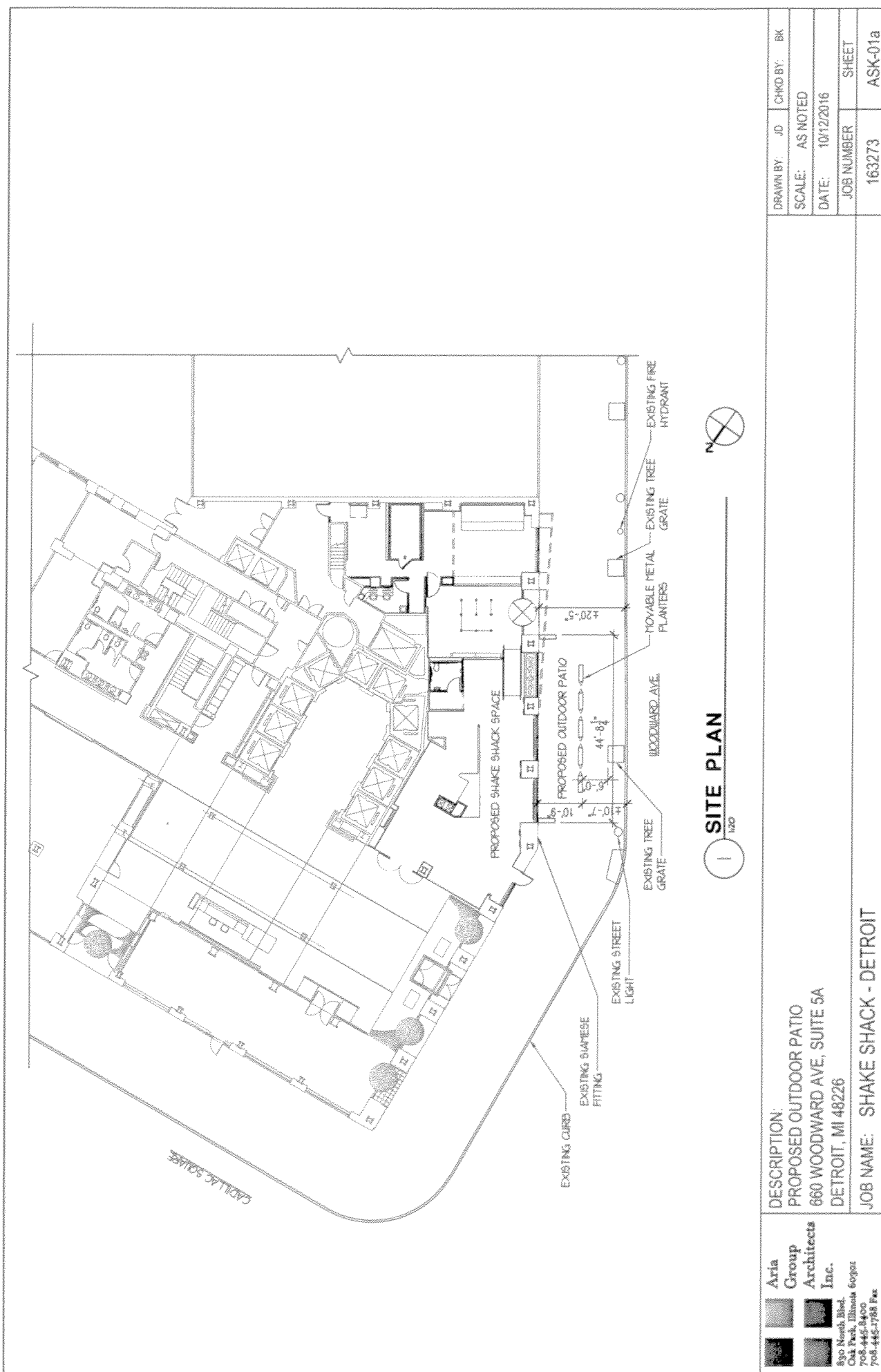
PDF files emailed to [ccoleman@detroitmi.gov](mailto:ccoleman@detroitmi.gov)

1. Minimum of 11" x 17" to scale of 1" = 20' or 1" = 10" site plan depicting dimensions of seating area and its setbacks from street curb and any

obstructions in the right of way such as parking meter, tree trunk and light pole. A location map with the north arrow of the subject site should be provided on the site plan

2. Minimum of 11" x 17" floor plan to 1/8" or 1/4" scale showing tables and chairs lay out, service corridor dimension and location. Also show type and height of fencing including fastening details.
3. Plan and elevations photos for section of right of way and building in question

( See Attached Sample plan)



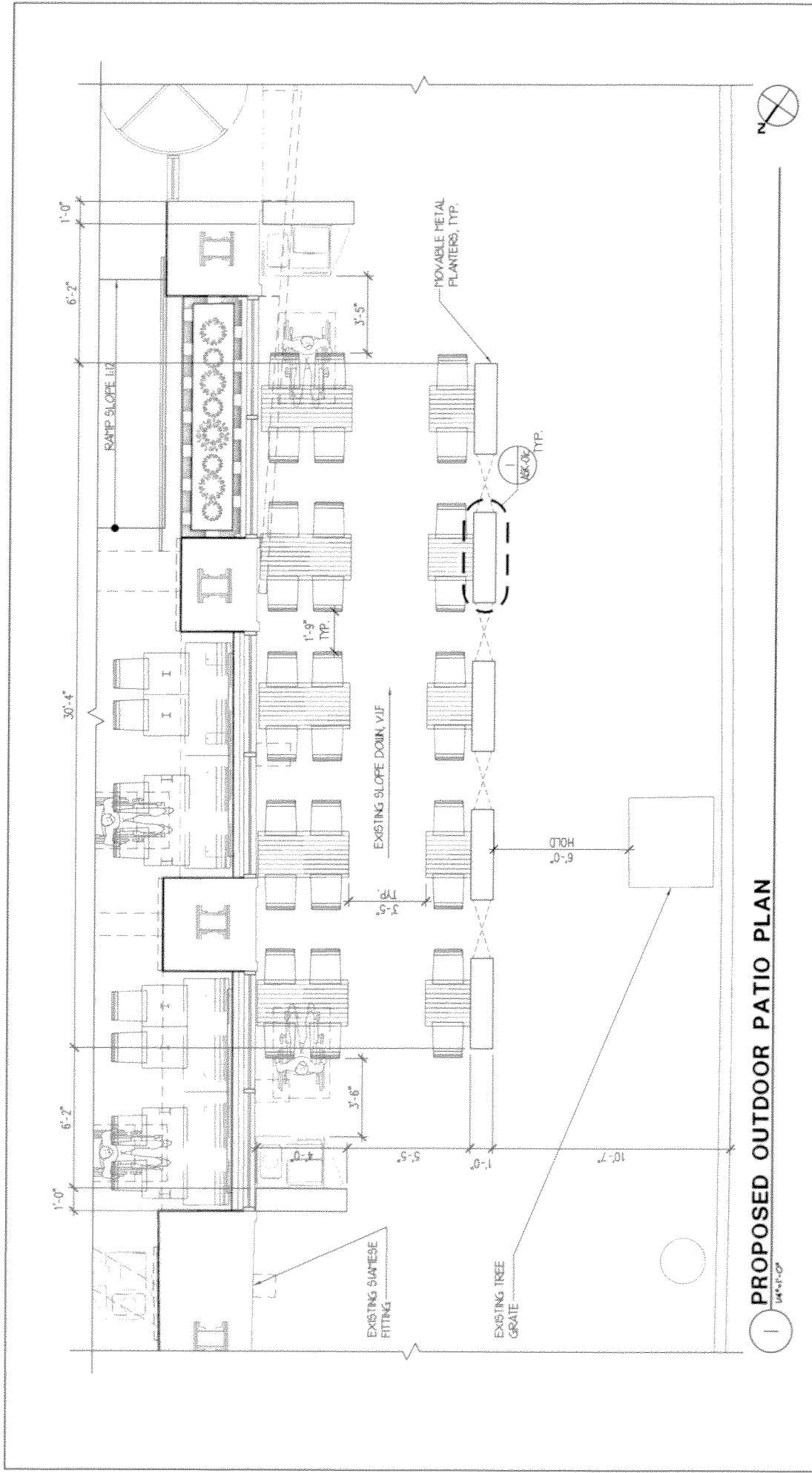
**1 SITE PLAN**  
1/200

|                  |             |
|------------------|-------------|
| DRAWN BY: JD     | CHKD BY: BK |
| SCALE: AS NOTED  |             |
| DATE: 10/12/2016 |             |
| JOB NUMBER       | SHEET       |
| 163273           | ASK-01a     |

DESCRIPTION:  
**PROPOSED OUTDOOR PATIO**  
 660 WOODWARD AVE, SUITE 5A  
 DETROIT, MI 48226

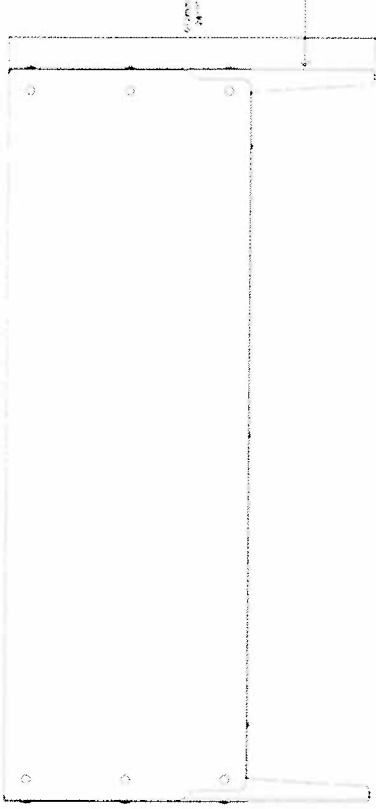
JOB NAME: **SHAKE SHACK - DETROIT**

**Aria Group Architects Inc.**  
 850 North Blvd.  
 Oak Park, Illinois 60301  
 708.445.5400  
 708.445.0788 Fax

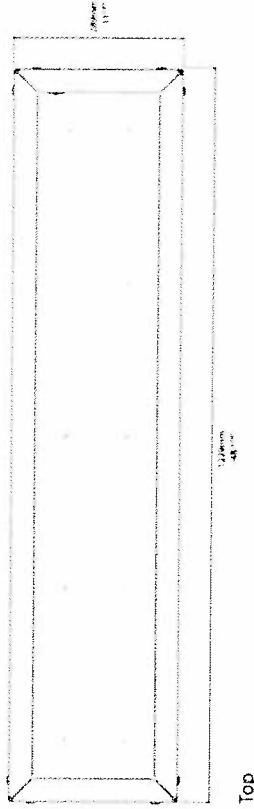


**PROPOSED OUTDOOR PATIO PLAN**

|  |   |  |   |                  |
|--|---|--|---|------------------|
| <b>Aria Group Architects Inc.</b><br>850 North Blvd.<br>Oak Park, Illinois 60301<br>708.445.8400<br>708.445.7883 Fax | DESCRIPTION:<br>PROPOSED OUTDOOR PATIO<br>660 WOODWARD AVE, SUITE 5A<br>DETROIT, MI 48226 |  | DRAWN BY: JD<br>SCALE: AS NOTED<br>DATE: 10/12/2016 | CHKD BY: BK      |
|  | JOB NAME: SHAKE SHACK - DETROIT   |  | JOB NUMBER<br>163273                                | SHEET<br>ASK-01b |
|  | 1   |  |   |                  |



2 PLANTER ELEVATION  
NOT TO SCALE



1 PLANTER PLAN  
NOT TO SCALE



3 PLANTER IMAGES  
NOT TO SCALE

AVAILABLE PAPER  
SIZES: 11\"/>

|  |   |  |   |                                 |
|--|---|--|---|---------------------------------|
| <b>Aria Group Architects Inc.</b><br>890 North Blvd.<br>Oak Park, Illinois 60460<br>708.445.8400<br>708.445.1788 Fax | DESCRIPTION:<br>PROPOSED OUTDOOR PATIO<br>660 WOODWARD AVE, SUITE 5A<br>DETROIT, MI 48226 |  | DRAWN BY: JD<br>SCALE: AS NOTED<br>DATE: 10/12/2016 | CHKD BY: BK<br>SHEET<br>ASK-01c |
|  | JOB NAME: SHAKE SHACK - DETROIT   |  | JOB NUMBER<br>163273                                | SHEET<br>ASK-01c                |
|  | JOB NUMBER: 163273  |  |   |                                 |

2016-12-15

**1366**

**1366** *Petition of Shake Shack, request for a permanent outdoor café located at 660 Woodward Ave. Ste. 5a.*

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REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT    DPW -  
CITY ENGINEERING DIVISION