

**City of Detroit**  
**OFFICE OF THE CITY CLERK**

Janice M. Winfrey  
City Clerk

Vivian A. Hurston  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

Friday, September 09, 2016

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

ENCROACHMENT

DPW - CITY ENGINEERING DIVISION

1270 *Giffels Webster, request for encroachment into W. Lafayette Boulevard right-of-way with the installation of canopies and café seating.*

9/7 *D CALLED PETITIONER TO REQUEST ELEV. DRAWINGS.*

9/15 *TALKED TO MRS. CLEIN. SHE WILL SEND OUT THE ELEV. DRAWINGS*