

# FAX TRANSMITTAL

## Office of the City Clerk

Coleman A Young Municipal Center  
Two Woodward Avenue, Suite 200  
Detroit, Michigan 48226  
Telephone: (313) 224-2070 Fax: (313) 224-2075

*Wednesday, February 11, 2015*

*No. of Pages* **4**

FROM: *Mr. Andre Gilbert II, Junior Assistant City Council Committee Clerk*

SUBJECT: ***Petition #548, SDG, request permission to encroach into rights-of-way listed within the report on behalf of Hartford Memorial Baptist Church located at 18700 James Couzens Freeway.***

### FAX TO THE FOLLOWING DEPARTMENT(S):

Mr. Richard Doherty, City Engineer

DPW - City Engineering Division

(313) 224-1464

Attachment

**City of Detroit**  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
*City Clerk*

Robin R. Underwood, CMC  
*Deputy City Clerk*

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Wednesday, February 11, 2015*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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DPW - CITY ENGINEERING DIVISION

**548**     *SDG, request permission to encroach into rights-of-way listed within the report on behalf of Hartford Memorial Baptist Church located at 18700 James Couzens Freeway.*



Architects + Planners

#548

16 December 2014

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Two Woodward Avenue,  
Detroit, MI 48226

Re: **PETITION**  
of  
**Hartford Memorial Baptist church**  
for  
**18700 James Couzens Freeway**

**Petition for:**

- **Rezoning to 'PD'.**
- **Site Plan Approval.**
- **Alley Vacation.**
- **Encroachments**

Dear Honorable Body:

On the instructions of Hartford Memorial Baptist Church, we are hereby submitting this petition for Rezoning to 'PD', Site Plan Approval, Alley Vacation and Encroachments.

**ZONING MAP AMENDMENT REQUEST (REZONING):**

Hartford Memorial Baptist Church respectfully requests that the Detroit City Council by passage of an ordinance amend the zoning of the following parcels as follows:

1. The land bounded by Lesure, Clarita and the James Couzens Service Drive currently zoned 'R-2' to "PD".
2. The land bounded by an alley, Clarita and the James Couzens Service Drive currently zoned 'B-2' to "PD".

The property map and legal description of the above are included in Section 'C' of the attached documents.

**SITE PLAN APPROVAL**

Hartford Memorial Baptist Church respectfully requests that the Detroit City Council approve the attached Site Plan on the land subject to the rezoning petition above.

Drawings are included in Section 'G' of the attached documents.

**RIGHT-OF-WAY VACATION**

Hartford Memorial Baptist Church respectfully requests that the Detroit City Council by passage of an ordinance vacate as a right-of-way a portion of the alley parallel and east of the

615 Griswold  
Ford Building  
Suite 103  
Detroit, Michigan 48226  
(313) 961-9000  
Fax: (313) 964-3233

James Couzens Service Drive. Hartford Memorial Baptist Church owns the property on both side of the alley to be vacated. The alley to be vacated does not provide access to any other property.

For any utility located in the alley, Hartford Memorial Baptist Church commits to provide maintenance access, enter into and file easement agreements, and to pay for any necessary relocations.

A drawing of the above is included in Section 'H' (Drawing #1) of the attached documents.

### **ENCROACHMENTS**

Hartford Memorial Baptist Church respectfully requests that the Detroit City Council approve the encroachments into the rights-of-way in connection with the site plan above:

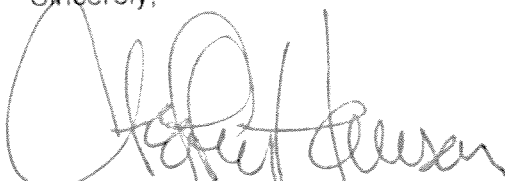
1. A 64'-0" wide encroachment across Clarita for a parking structure extension. The minimum clearance above the street surface to the underside of the encroachment will be 16'-0".
2. A 3'-0" wide sub-surface encroachment along a portion of the James Couzens Service Drive right-of-way for foundations. The above surface improvements will not encroach into the right-of way.
3. A 3'-0" wide sub-surface encroachment along a portion of the Lesure right-of-way for foundations. The above surface improvements will not encroach into the right-of way.
4. A 3'-0" wide sub-surface encroachment along a portion of the Clarita right-of-way for foundations. The above surface improvements will not encroach into the right-of way.
5. A 3'-0" wide sub-surface encroachment and a 2'-0" above grade encroachment along the alley parallel and east of the James Couzens Service Drive right-of-way for foundations. The above grade encroachment will have a minimum clearance above the street surface to the underside of the encroachment of 16'-0".

The property map and legal description of the above are included in Section 'C'. Encroachments and the area for vacation are shown in drawings in Section 'H'.

For having the encroachments granted Hartford Memorial Baptist Church will execute the City's typical indemnification agreements including meeting the insurance provisions.

Drawings of the above are included in Section 'H' (Drawings #1, #2 and #3) of the attached documents.

Sincerely,



**GEOFFREY HARRISON**

**Principal**

Contact Person – Tel: 313 961-9000 extension 109

E-Mail: [gharrison@sdg-assoc.com](mailto:gharrison@sdg-assoc.com)

Fax: 313 964-3233