

City of Detroit
OFFICE OF THE CITY CLERK

Jackie L. Currie
City Clerk

Vernon C. Allen
Deputy City Clerk

RECEIVED
CITY ENGINEERING DIV.-DPW

SEP 26 2005

By _____

DEPARTMENTAL REFERENCE COMMUNICATION

September 21, 2005

To: The Department or Commission Listed Below

From: Jackie L. Currie
Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

/PUBLIC WORKS - CITY ENGINEERING DIVISION/

4326 Hotel Ponchartrain, for encroachment into the Jefferson Avenue right-of-way for proposed improvements to the hotel, located at 2 Washington Blvd.

Foster



Hotel Pontchartrain

4326

September 22, 2005

City Council
City of Detroit
2 Coleman A. Young Building
Detroit, MI 48226

22 SEP 05 10:10

CITY CLERK

Attention: City Clerks Office
Room 201

Re: Proposed Additions and Alterations to the
Hotel Pontchartrain
2 Washington Blvd.
Detroit, MI

Via: Hand delivery

Dear City Council Members:

On behalf of the owners of the Pontchartrain Hotel, I am submitting, enclosed, a set of schematic architectural drawings that indicate our proposed improvements to the hotel. The improvements include a proposed addition along Jefferson Avenue that will include a new porte-cochere as well as additional space for retail and restaurant use.

The addition along Jefferson Avenue also involves an extension of the existing encroachment into the Jefferson Ave. right-of-way. Please refer to the drawings for more detailed information.

At this time, we request that City Council begin its review of the proposed plans pursuant to obtaining approval and/or your comments regarding approval of the proposed plans. I will be happy to provide additional sets of drawings upon request as well as make myself available to answer any questions you may have.

Thank you, in advance, for your attention to this matter.

Sincerely,

Stephen Berry, President
Architectural Design Incorporated
Architect for Shubh Hotel, LLC, owner of the Pontchartrain Hotel
Direct phone number: (330) 727-3616