



Mike Duggan
Mayor

Meeting Date:	July 20, 2020		
Time:	3 p.m.	Project Name:	2020 Major Street Rehab
Location:	Microsoft Teams Meeting	Project Location:	Various locations within the City of Detroit
Subject:	Progress Meeting No. 1	Project No.	PW-0718

Meeting Attendees:

(see attached)

The following meeting minutes set forth our understanding of the discussions and decisions made at this meeting. If you have any questions, additions, or comments, please contact the writer within five calendar days of receipt. If no response is made within the timeframe, the assumption is that our understandings are the same. We are proceeding based on the contents of these meeting notes.

1. Changes/Correction to Last Meeting Minutes

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
1.1.1	Minutes from Pre-Construction Meeting will be distributed via ProjectSolve ^{SP} .	

2. Work Completed/Two-Week Look Ahead

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
2.1.1	- Sherwood (Nevada to 7 Mile) – Paving completed through wearing course, ADA ramp left to do W. Grand Blvd (Linwood to Grand River Avenue) – Paving through wearing course; Westside Concrete (WC) is currently replacing sidewalk this week and will start on curb soon. Fort Wayne Cement Co will start structure adjusts soon - Carpenter (SD to Conant) – Milling ongoing today and tomorrow, Ajax to pave leveling course on Wednesday, WC is done with sidewalk and curb and only has ADA ramps left - Monroe (St. Antoine to SD) – Paving completed through leveling course, WC and FWC to begin work late this week or early next - NB Southfield SD (Plymouth to Schoolcraft)– No work completed yet - SB JC Lodge SD (Vassar to Keeler) – Waiting on MDOT job - Clark (W Lafayette to Michigan)– Waiting on DTE to finish in the	

	area • Scotten (W. Lafayette to Toledo) – Waiting on DTE to finish in the area • Tireman (Burt to Southfield) – Milling will start in approximately two weeks • W Forest (Trumbull to John R) – Milling to begin this Wednesday with paving to follow next Monday • Wyoming (8 Mile to McNichols) – Milling to begin next week with paving to follow approximately next Wednesday (7/29)	
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3. Traffic

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
3.1.1	No current issues	

4. Utility Coordination

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
4.1.1	WSP and the contractors have been working with DTE Gas and Miller Pipeline to coordinate work.	

5. Road Work

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
5.1.1	WSP will discuss the intersection of Vinewood and W. Grand Blvd with the City of Detroit regarding the collapsed structure	WSP

6. Work Orders, Contract Modifications, Estimates, Pay Issues (MSL's)

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
6.1.1	No current issues with materials. WSP will run a draft estimate tomorrow and send to the City of Detroit for review prior to sending to FWC for review. After both parties have reviewed the draft, an invoice will be generated.	

7. Covid 19 Response Plan and Action Plan Update

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
7.1.1	The contractors and WSP have been following their current COVID safety plans without issue. To date, everyone from Ajax has passed their daily screening and the same goes for WSP. (FWC was having technical difficulties on the call and did not provide an official response but no known issues have occurred with any of their workers).	

8. Detroit Workers Update

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
8.1.1	FWC is monitoring the % of workers that reside in the City of Detroit. It is believed that the contractors are all on track to meet the requirement.	

9. Other Miscellaneous Issues

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
9.1.1	No additional issues discussed	

NEXT PROGRESS MEETING:

Monday, August 3, 2020, 3:00 PM
Microsoft Teams Meeting

Note: Meeting Item Number 1.2.3 – 1 refers to topic, 2 refers to progress meeting number first discussed, and 3 refers to the meeting item number. This method allows the items of discussion to be traced back to the original date that it was first discussed.

*indicates current update on issue.