



RE: 4th Street Extension – Phase 2 from Tuscola St. to Brainard St.
Contract ID: PW-7045

PROGRESS MEETING NOTES – No. 14

Date: Friday April 21, 2023
Place: Microsoft Teams Virtual Meeting

Purpose: Report on the progress and overall coordination of the work.
Notes By: HNTB

The following meeting notes set forth our understanding of the discussions and decisions made at this meeting. If you have any questions, additions, or comments, please contact the writer within five calendar days of receipt or by the next meeting. If we do not hear from you, we will assume that our understandings are the same. We are proceeding based on the contents of these meeting notes.

MTG ITEM NO.	DISCUSSION	ACTION REQUIRED BY
Safety		
1.14.1	No issues.	
Mobility and Public Communication		
2.14.1	No issues.	
Progress Schedule		
3.14.1	Schedule updates for the project are as follows: - The west half of the roadway was placed this week. - Next week Major Contracting intends to fix the grade and set forms for the east side of the roadway. - Rauhorn Electric intends to set the light pole and pull cable on the week of 5/1.	
Relevant and Outstanding Submittals / RFI's		
4.1.1	Major Contracting will submit revised concrete mix designs. CED reminded Major Contracting that a pre-production meeting will be required prior to concrete placement on the project. HNTB reminded Major Contracting that a submittal will be required for the precast concrete catch basin as well. Major Contracting inquired as to whether a 48" structure is required at this location, as there may be conflicts with existing underground utilities. CED indicated that they believe we may be able to reduce the size of this structure if necessary. Major Contracting indicated that they will submit certs for a 48" structure and a 24" structure, and that they will expose existing utilities in the area and determine what structure size is most appropriate. 12/5/22 Update: Major Contracting indicated that they will submit revised concrete mix designs closer to pour dates. 3/24/23 Update: HNTB reminded Major Contracting that mix designs will need to be submitted early enough to allow time for a pre-production meeting to take place prior to concrete placement. 4/14/23 Update: Major Contracting submitted new mix designs. HNTB to check review status with Somat and schedule a pre-production meeting early next week. 4/21/23 Update: Pre-production meeting was held. This issue is closed.	
4.10.1	Major Contracting indicated that certifications for brick and block to be used on this	Major

	project are forthcoming.	Contracting
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Utilities

5.8.1	CED requested that Major Contracting send them the location of the unmarked Comcast line that was located during excavation. 2/17/23 Update: Major Contracting indicated that they will have their surveyor locate this line for CED when they are on site. 4/21/23 Update: Survey is complete and information will be included in the as-builts. This issue is closed.	
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Survey

6.14.1	No issues.	
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Materials

7.11.1	Major Contracting noted that their suppliers are indicating that they do not see any issues that would impact concrete procurement this spring.	
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Permits / Environmental / Soil Erosion & Sedimentation Control

8.14.1	No issues.	
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Work Orders / Contract Modifications / Field Changes

9.12.1	HNTB to compile and send Contract Modification for issues encountered with underground utility installation for review. This cost will be offset by sidewalks and tree grates that were removed from the project.	HNTB
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Prompt Payment

10.14.1	No issues.	
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Wage Compliance

11.14.1	No issues.	
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Non-Conformance/Corrective Action

12.14.1	No issues.	
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Contractor Potential Claim/Issues

13.1.1	HNTB will review the additional cost submitted by Major Contracting regarding Rauhorn Electric's work items with CED. 1/13/23 Update: HNTB requested additional justification and backup for this proposed additional cost. Major Contracting indicated that they would work with Rauhorn Electric to provide the requested documentation. 1/20/23 Update: Rauhorn Electric provided additional justification and backup to HNTB for this proposed cost. HNTB to review what was submitted. 4/21/23 Update: HNTB and Rauhorn Electric resolved this item. This issue is closed.	
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HRD Comments

14.14.1	No issues.	
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Miscellaneous

15.14.1	CED expressed concerns regarding ill-fitting tree grates causing trip hazards, which has been witnessed on other projects. Major Contracting and HNTB noted that care will be taken when installing tree grates to ensure that no trip hazards exist.	
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Next Scheduled Meeting(s)

16.14.1	- April 28, 2023 9:00 AM – Weekly Progress Meeting - TBD week of 4/24 – Site visit for HRD. Major Contracting to notify the project team of when they will be on site so that HRD can review their availability.	
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Note: Meeting Item Number 1.2.3 – 1 is the topic, 2 is the progress meeting number and 3 is the meeting item number

Sincerely,

Marc Ledent on behalf of City of Detroit, City Engineering Dept.

Attachment(s): None

Attendance List

Pam Lemme (CED)	Bryan Marshall (Major Contracting)
Richard Doherty (CED)	Joe Scappaticci (Major Contracting)
Dinah Bolton (HRD)	Shreyas Kumar (Major Contracting)
Lacey Hoefler Hicks (HNTB)	